



**Board of Education**  
**Regular Meeting of the Board**  
**Monday, November 30, 2020 – 12:00 p.m.**  
**Boardroom - 420 22<sup>nd</sup> Street East /**  
**Microsoft Teams**

**AGENDA**

**1.0 Welcome.**

---

- 1.1 Call to Order – Chair D. Boyko
  - 1.2 Opening Prayer – Trustee R. Boechler
  - 1.3 Adoption of the Agenda
  - 1.4 Declaration of Conflict of Interest
- 

**2.0 Approval of Minutes.**

---

Minutes of the October 19, 2020 Regular Meeting of the Board of Education

---

**3.0 Delegations and Special Presentations**

---

**4.0 Post Meeting Assignments**

---

**5.0 Consent Items**

---

The Chair will ask for a motion to receive the items, which are starred, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request a star(s) be removed.

---

**6.0 Discussion/Decision**

---

- 6.1 2019-2020 Audited Financial Statements
  - 6.2 2019-2020 Annual Report to the Ministry
  - 6.3 2020-2021 Student Enrolment Report
  - 6.4 Improving Student Learning and Achievement Monitoring Report:  
Early Years/Reading, Writing, Math at Grade Level
  - 6.5 Modular Classroom Application
  - 6.6 Facility Monitoring Report
  - 6.7 Pandemic Update
  - 6.8 CUPE Locals 2268 and 3730 Ratification Vote
  - 6.9 Premier's Board of Education Award: The St. Michael Métis School of Excellence/  
L' Saint Michell' Âpihtaw kosisan l'kwāl takahkisihtwān
-

## **7.0 Correspondence**

---

- 7.1 Expressions of Gratitude – posted on Bulletin Board
  - 7.2 Reading File – copies circulated at meeting
- 

## **8.0 Reports and Good News**

---

- 8.1 Report of the Director of Education
  - 8.2 Board Activity
  - 8.3 Board Linkage
  - 8.4 Board Linkage – Catholic School Community Councils
  - 8.5 Convention Reports
  - 8.6 Committee/Partnership Reports
    - Joint Operations – Trustees D. Berscheid and W. Stus
    - Together in Faith and Action – Trustees T. Jelinski and H. Byblow
    - Greater Saskatoon Catholic Schools Foundation – Trustees S. Zakreski-Werbicki and B. Elliott
    - māmawohkamātowin/Saskatoon Tribal Council – Chair D. Boyko, Trustees S. Zakreski-Werbicki and D. Case
    - CUMFI and GSCS Educational Alliance – Chair D. Boyko, Trustees J. Carriere and W. Stus
  - 8.7 Saskatchewan Catholic School Boards Association – Trustee T. Jelinski
  - 8.8 Saskatchewan School Boards Association
- 

## **9.0 Committee of the Whole**

---

## **10.0 Closing Prayer – Trustee R. Boechler**

---

## **11.0 Adjournment**

---

## **12.0 Sign of Peace**

---

**Minutes of a Regular Meeting of the Board of Education for St. Paul's RCSSD #20 held at the Sheraton Cavalier (East Room) at 12:00 p.m. on Monday, October 19, 2020.**

---

**Present:** Chair Boyko, Vice-chair Boechler, Trustees Berscheid, Carriere, Hawkins, Jelinski, Stus, Zakreski-Werbicki

**Absent:** Trustee Risling (with notification)

**Also:** Director of Education Chatlain  
Superintendent of Education Bazylak (Secretary to the Board)

The meeting was called to order by Chair Boyko at 12:00 pm who welcomed everyone to the meeting held on Treaty 6 territory and the homeland of the Métis.

The opening prayer was led by Trustee R. Boechler.

---

**Adoption of Agenda**

**Motion:** Moved by Trustees W. Stus and J. Carriere that the agenda be approved as circulated.

**CARRIED**

---

**Approval of Minutes**

**Motion:** Moved by Trustees D. Berscheid and R. Boechler that the minutes of the regular meeting of September 14, 2020 be adopted as circulated.

**CARRIED**

---

**Discussion/Decision**

**6.1 Northern Lights Movement for Kids**

**Motion:** Moved by Trustees D. Berscheid and T. Jelinski that the Board of Education receive the information as presented Northern Lights Movement for Kids report.

**CARRIED**

**6.2 Financial Statements**

**Motion:** Moved by Trustees T. Hawkins and W. Stus that the Board of Education approve the accounts paid for the period May 1, 2020 to May 31, 2020; June 1, 2020 to June 30, 2020 and July 1, 2020 to July 31, 2020 and receive the financial statements for the period ended July 31, 2020.

**CARRIED**

---

6.3 GSCS Pandemic Response Plan Report #6

Motion: Moved by Trustees R. Boechler and J. Carriere that the Board of Education receive the information as presented in the GSCS Pandemic Response Plan Report #6.

**CARRIED**

6.4 Premier's Board of Education Award for Innovation and Excellence in Education

Motion: Moved by Trustees S. Zakreski-Werbicki and D. Berscheid that the Board of Education receive the information as presented in the Premier's Board of Education Award for Innovation and Excellence in Education report.

**CARRIED**

6.5 45th Street Service Centre Property Purchase Agreement

Motion: Moved by Trustees J. Carriere and R. Boechler that the Board of Education approve the purchase agreement with Lucania Holdings LTD for the Greater Saskatoon Catholic Schools' Service Centre building located at 834 45th Street East, Saskatoon SK.

**CARRIED**

6.6 Trustee Service Recognition

Motion: Moved by Trustees T. Hawkins and T. Jelinski that the Board of Education receive the information as presented in the Trustee Service Recognition report.

**CARRIED**

---

[Motion: Moved by Trustee T. Hawkins that the Board move into committee.]

**CARRIED**

[Motion: Moved by Trustee W. Stus that the Board move out of committee.]

**CARRIED**

---

**Adjournment**

Motion: Moved by Trustee J. Carriere that the meeting be adjourned at 3:40 p.m.

**CARRIED**

---

---

**Secretary**

---

**Chair**

## 6.1 2019-2020 Audited Financial Statements

---

### Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: CFO J. Lloyd and Manager of Financial Services Kathryn Holmes

### Background Information:

The 2019-2020 Financial Statements have been prepared in accordance with generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA).

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay. Expenses also include the amortization of tangible capital assets.

Budget figures included in the statements were approved by the Board of Education. The projected grant revenues were based on the provincial funding model calculation for school divisions. Given differences between the funding model and generally accepted accounting principles established by PSAB, the budget figures presented have been adjusted to conform to the basis of accounting used to prepare the consolidated financial statements.

### Audit Opinion from MNP LLP:

*"In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of St. Paul's Roman Catholic Separate School Division No. 20 as at August 31, 2020, and the results of its consolidated operations and accumulated surplus from operations, changes in its net debt and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards."*

### Financial Summary:

The school division ended the year with a consolidated cash and noncash surplus of \$9,357,131. The surplus was realized on revenues of \$209,268,456 and expenditures of \$199,911,325. The unrestricted cash surplus for 2019-2020 is unchanged from the prior year. The school division has restricted \$1,614,478 in savings realized as a result of the pandemic school closures for COVID-19 related expenses in the 2020-2021 school year.

### **Actual revenue was over budgeted revenue by \$12,948,576.**

The major factors that contributed to this variance in revenue was \$12,635,779 more grants, \$352,594 more tuition and related fees, \$461,955 less school generated funds and \$372,385 more other revenue than budgeted. The difference in grants was due to actual enrolment exceeding projections, additional revenue supplementing a decrease in cash flow from property tax collections and capital projects awarded after budget was completed.

**Actual expenditures were under budgeted expenditures by \$3,737,187.**

The under spending in expenditures was primarily due to \$2,821,675 in Instruction and \$1,009,393 in Transportation. The lower expenditures are primarily related to savings realized as a result of the pandemic school closures and unspent Preventative Maintenance and Renewal funding restricted for a project in 2020-2021.

**The following is a summary of the revenue and expense accounts that ended the fiscal year with a greater than positive or negative 5% variance:**

**OPERATING REVENUE**

a) Grants (9% Variance)

Grant revenue was over budget by \$12,635,779. Certain municipalities deferred property tax collections due to the COVID-19 pandemic. This decreased the cash inflow that was supplemented with \$6,646,803 in additional operating grant. These funds were restricted for use in 2020-2021 as grant revenue will decrease. Actual enrolment was also higher than projection resulting in \$907,407 additional grant revenue, and capital projects valued at \$4,994,694 were approved after budget day.

b) Tuition and Related Fees (14% Variance)

Tuition fee revenue was over budget by \$352,594. This was due to an unexpected increase in enrolment for online classes.

c) School Generated Funds (-13% Variance)

School generated funds revenues was under budget by \$461,955. The decrease in activity can be attributed to the pandemic school closure.

d) Other Revenue (22% Variance)

Other revenue was over budget by \$372,385 due to unexpected reimbursements from insurance claims and greater than expected reimbursement for teacher salaries.

**OPERATING EXPENDITURES**

a) Governance (-18% Variance)

Governance was under budget by \$113,534 due to decreased travel and conference expenses and the cancellation of the employee retirement reception due to the COVID-19 pandemic.

b) Administration (8% Variance)

Administration expenses were over budget by \$396,552. One position had been budgeted in Instruction, and another on paid sick leave.

c) Transportation (-12% Variance)

Transportation expenses were under budget by \$1,009,393. The school division negotiated a lower contracted transportation rate as a result of the COVID-19 pandemic.

d) Tuition and Related Fees (44% Variance)

Tuition and related fees were over budget by \$45,238 as a result of additional students requiring tuition payments.

e) School Generated Funds (-14% Variance)

School generated funds expenses were under budget by \$503,974. The decrease in activity can be attributed to the pandemic school closure.

f) Complementary Services (-11%)

Complementary Services expenses were under budget by \$235,342 due to budgeted pre-kindergarten staff not being deployed.

g) Other Expenses (-9% Variance)

Other expenses were under budget by \$151,802. The school division did not use the operating line of credit during the fiscal year which reduced interest expenses.

Recommendation:

***That subject to Ministry approval, the Board of Education approves the Audited Financial Statements for the fiscal year ending August 31, 2020 as presented.***

## 6.2 2019-2020 Annual Report to the Ministry

---



### Board Priority:

- Celebrating and Promoting Catholic Identity
- Building Relationships and Partnerships

Presented by: Director G. Chatlain and Executive Council

### Background Information:

The draft Annual Report for the 2019-2020 academic year has been prepared for your review. The Annual Report format is very similar to last year and consistent from board to board.

The next stage for these reports, after board approval, is to be tabled in the legislature along with the annual reports from other ministries and crown corporations. Once approved, an electronic copy of this report will be available at: [https://www.wauth.gscs.ca/board/Documents/2019-2020 Annual Report-Ministry of Education.pdf](https://www.wauth.gscs.ca/board/Documents/2019-2020%20Annual%20Report-Ministry%20of%20Education.pdf)

### Recommendation:

***That the Board of Education review and approve as presented the Greater Saskatoon Catholic Schools 2019-2020 Annual Report pending minor changes made after format review and approval is received from the Ministries of Education and Finance.***



## 6.3 2020-2021 Student Enrolment Report

Board Priority:

- Celebrating and Promoting Catholic Identity
- Improving Student Learning and Achievement

Presented by: Superintendent F. Rivard

Background Information:

The following enrolment report is based on actual students served as of September 30, 2020. The purpose of the report is to provide the board with clarity on the students we serve and the differences comparatively to the previous year.

	Sept. 30, 2019	Sept. 30, 2020	Difference
<b>Student Enrolment – K-12</b>	19,360	19,217	-143

Listed below are the main determinations contributing to the decrease of students year over year:

- Prekindergarten enrolment as of September 30 was 252, down from last year's number of 395
- Kindergarten enrolment decreased from 1,691 last year to 1,442 this year (-177).
- We have had 223 fewer registrations in the Newcomer Welcoming Center from March 2020 to September 2020 compared to the same time in 2019.

### Saskatoon City Schools

The 45 Saskatoon city schools have a combined enrolment of 17,775 students. The breakdown of the enrolment is as follows:

	Sept. 30, 2019	Sept. 30, 2020	Difference
<b>Elementary Schools (K to 8)</b>	12,387	12,029	-358
<b>High Schools (Grades 9-12)</b>	5,351	5,397	+46
<b>Home School</b>	178	310	+132
<b>Students 22 years and older</b>	56	39	-17
<b>Total</b>	17,972	17,775	-197

### Greater Saskatoon Area Schools

Greater Saskatoon Catholic Schools operates five schools surrounding the city of Saskatoon. St. Augustine (Humboldt), St. Dominic (Humboldt), St. Gabriel (Biggar), École Holy Mary (Martensville), and Holy Trinity (Warman) have a combined enrolment of 1,442 students. This is an increase of 54 students year over year.

In addition, Humboldt Collegiate Institute (HCI) has 369 Grade 9-12 students. This is a decrease of 20 students year over year. Humboldt Collegiate Institute is a jointly run school between Horizon School Division and Greater Saskatoon Catholic Schools. This total is not factored into our overall division enrolment.

#### Language Program Enrolments

Data illustrating our language programs is presented below. The number of English Language Learners that were new to Canada would have exceeded this number, however; existing students exit the program once they achieve academic language proficiency or graduate.

Area	Sept. 30, 2019	Sept. 30, 2020	Difference
<b>French Immersion Program</b>	3,331	3,418	+87
<b>English as an Additional Language</b>	2,389	2,275	-114
<b>Cree Bilingual Program</b>	496	457	-39
<b>Ukrainian Bilingual Program</b>	180	160	-20

Recommendation:

***That the Board of Education approve the information as presented in the 2020-2021 Student Enrolment Report.***

## 6.4 Improving Student Learning and Achievement Monitoring

### Report: Early Years/Reading, Writing, Math at Grade Level



Board Priority:

- Improving Student Learning and Achievement

Background Information:

#### **Early Years Evaluation – Area of Focus Report**

Presented by: Superintendent J. Vangool

Greater Saskatoon Catholic Schools recognizes the importance of providing high quality early learning environments for all students, while purposefully engaging families in meaningful ways. We know that strong early childhood programs set the foundation for lifelong learning and optimal wellbeing. Caring relationships and rich learning environments empower children to learn through active exploration; their play is valued as meaningful learning and the importance of spontaneous play is understood; they gain confidence in their bodies, while gaining control of them as well. They learn strategies for active exploration, thinking, and reasoning; and they develop working theories for making sense of the natural, social, physical and material world. Engaging families, creating cultural affirming invitations, introducing and developing literacy practices and providing staff and administrators professional learning have been our focus as we continue to hold the vision of children as competent and confident learners and communicators, healthy in mind, body and spirit, secure in their sense of belonging and in the knowledge that they make a valued contribution to society.

As a school division, our goals aligned with the provincial Early Years Outcome, which states: By June 30, 2020, children aged 0-6 years will be supported in their development to ensure that 90% of students exiting Kindergarten are ready for learning in the primary grades. Although many of the students achieved this goal by the end of kindergarten, we recognized that in response to the need of some of our young learners, extra effort and support may be needed. In response to this, as well as considering the Truth and Reconciliation Call to Action #12, we shifted our plan to add a focus on Relationships of Care and Connectedness with both students and families, provided targeted professional learning in the areas of child development, family engagement, emerging and early literacy practices and creating culturally affirming invitations.

Research indicates that the linkages between language and cognitive development in the early years can be directly related to a child's Grade 3 reading level, therefore, since 2015, the division has focused on improving oral language and cognitive development in both the Prekindergarten and Kindergarten classrooms. In 2018, we began implementing the Fountas and Pinnell Word Study and Phonics Resource in both Kindergarten and Grade 1. Various data is used within our collaborative inquiry cycle at the division and school level to ensure we are continually monitoring our impact.

One source of data that is implemented in all Kindergarten classrooms across Saskatchewan is the Early Years Evaluation-Teacher Assessment (EYE-TA). This provincial assessment provides Greater Saskatoon Catholic Schools with some baseline data to initiate discussion, reflection and provides direction for future programming needs. Due to the COVID-19 pandemic, we only have the results of the fall use of the assessments and no results for the Spring use of EYE-TA.

This monitoring report will discuss our work in the early years and outline division strategies for improving teacher and administrator knowledge and skills in the areas of early childhood education.

## Reading, Writing, Math at Grade Level – Area of Focus Report

Presented by: Superintendent T. Fradette

Each year a broad-based division committee works together to review the Board Goals and Priorities, the Education Sector Strategic Plan (ESSP) and division student assessment information in order to support strategic planning in the area of reading, writing and mathematics. The committee meets four times throughout the year to review student data and collaboratively develop and monitor actions to support teachers and students. Each year we engage all division administration in providing feedback on our strategic plan and make adjustments based on the feedback received.

Student achievement information is provided through a variety of assessments that support us in monitoring student outcomes.

Student achievement in reading and mathematics is monitored using the Canadian Achievement Test 4 (CAT4) within Grades 4 and 7, providing a snapshot of how our students are doing relative to their Canadian peers at the same grade level (norm-referenced) as well as how students performed relative to pre-defined performance criteria (criterion-referenced). This assessment is administered in October each year.

Teachers use a variety of assessments within their classrooms to inform instruction throughout the year. Within reading, writing and mathematics the division collects additional information using the following assessments in June each year.

**Reading** – a comprehensive one-on-one assessment is used that provides teachers with valuable information regarding students' accuracy, fluency and comprehension when reading leveled text.

**Writing** – a provincial writing rubric is used in Grades 4, 7 and 9 to assess year-end student writing outcomes.

**Mathematics** – a provincial mathematics number strand rubric is used in Grades 2, 5 and 8 to assess year-end student mathematics outcomes within the number strand.

The following report will provide information on the division reading, writing and mathematics area of focus actions during the 2019-2020 school year, including student assessment information from the October 2019 CAT4 assessment. As a result of the COVID-19 pandemic response, June 2020 reading, writing and mathematics data is unavailable. This report includes the most recent year-end assessment in reading, writing and mathematics from June 2019.

Recommendation:

***That the Board of Education receive the information as presented in the Improving Student Learning and Achievement Monitoring Report: Early Years/Reading, Writing, Math at Grade Level.***

## 6.5 Modular Classroom Application

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: Superintendent F. Rivard

Background Information:

Greater Saskatoon Catholic Schools has requested funding for 17 modular classrooms for our schools. The following schools have been identified as requiring additional classroom space for the 2021-2022 school year:

Traditional Builds	Additional Classrooms
<b>Holy Family Catholic School</b>	2
<b>St. Joseph High School</b>	2
<b>Father Vachon School</b>	1
<b>Holy Cross High School</b>	1
P3 Built Schools	Additional Classrooms
<b>St. Lorenzo Ruiz Catholic School</b>	3
<b>St. Kateri Tekakwitha Catholic School</b>	3
<b>Holy Trinity Catholic School</b>	3
<b>École Holy Mary Catholic School</b>	2

The Ministry requires two independent requests; one for traditional builds and one of P3 built schools. These lists are presented by priority and are independent of each other.

### Traditional Builds:

- Holy Family, St. Joseph, Father Vachon and Holy Cross are operating above capacity. Projections indicate that additional modular classrooms will be needed to handle the anticipated increase in enrolment for 2020.

### P3 Built Schools:

- St. Kateri Tekakwitha School and St. Lorenzo Ruiz School have projections that indicate that current classroom space as well as additional modular classrooms will be needed. Both schools are also currently using a breakout space as a class.
- Holy Trinity School and École Holy Mary School are currently operating above capacity. They currently are using one breakout room as a class.

We anticipate a response from the Ministry within the spring 2022 provincial budget.

Recommendation:

***That the Board of Education approve the school division's Modular Classroom Application for the 2021-2022 school year.***

## 6.6 Facilities Monitoring Report

---

Board Priority:

- Building Relationships and Partnerships
- Promoting Stewardship

Presented by: CFO J. Lloyd, Superintendent F. Rivard and Manager Ryan Martin

Background Information:

The following report is a summary of the facility projects completed during the 2019-2020 school year.

### 1. Relocatable Classroom Construction

A total of 11 new relocatable classrooms were constructed during 2019-20 and were opened for the 2020-21 school year.

#### Work Completed

- Construction of two relocatable classrooms at Holy Family Catholic School
- Construction of two relocatable classrooms at Georges Vanier Catholic Fine Arts School
- Construction of one relocatable classroom at Father Vachon School
- Construction of one relocatable classroom at St. Joseph High School
- Construction of two relocatable classrooms at St. Kateri Tekakwitha Catholic School
- Construction of two relocatable classrooms at École Holy Mary Catholic School
- Construction of one relocatable classroom at Holy Trinity Catholic School

### 2. Roof Replacement Projects

- St. Augustine School (Saskatoon) – Sections A,B,C,P – 2571 m<sup>2</sup>
- St. Frances Cree Bilingual School (McPherson) – two Relocatable Classrooms – 167 m<sup>2</sup>
- École St. Gerard School – Sections G,H,I,J – 950 m<sup>2</sup>
- École St. Gerard School – two Relocatable Classrooms – 167 m<sup>2</sup>
- St. Marguerite School – 12 Relocatable Classrooms – 1096 m<sup>2</sup>
- St. Mark School – Sections C,D,E,F,G,M – 1940 m<sup>2</sup>
- St. Michael School – Sections B,C – 146 m<sup>2</sup>
- St. Philip School – Section I – 708 m<sup>2</sup>

Planning is ongoing for roof replacements scheduled for Preventative Maintenance and Renewal (PMR) 2020-2021 funding. Tenders will be released as soon as funding is confirmed. Current estimate is a \$3.0M allocation towards roof replacements.

### 3. Roof Top Units, Change Air Units and Mechanical Upgrades

- Father Robinson – Replacement of 10 Change Air Units (relocatable classrooms)

Roof top units are being replaced under a 5-year fixed price contract. We have replaced 236 RTUs since this contract was signed and have replaced 278 RTUs since 2013. All RTUs 4 tonnes in size or smaller have now been replaced.

Work has started on a Request for Quotation (RFQ) to replace our Change Air classroom units in relocatable classrooms. There is a total of 83 units in the division, 57 of these units are reaching end of life and will be replaced over the next 3-5 years.

#### **4. Service Centre Renovation – 1402 Fletcher Road**

- Great progress was made from December 2019 to August 2020. Work is 80% complete as of August 31, 2020.
- Occupancy is scheduled for November 2020 with completion by November 30, 2020.
- Excitement is building within Technology and Facility Services as our move quickly approaches.

#### **5. Summer Cleanup, Pandemic Planning and Personal Protective Equipment (PPE)**

##### **Deployment**

- April and May 2020 provided the opportunity to thoroughly clean and organize ancillary spaces throughout our facilities.
- Summer cleanups commenced in May 2020. Traditional summer cleaning model utilized as opposed to larger team cleanups.
- Site specific cleaning and disinfection protocols were developed in preparation for the return of staff and students in September 2020.
- A 12-member Rotational Casual Caretaking (RCC) team provided additional support to our schools.
- Five additional Building Service Helpers (BSH) were hired to support our schools.
- All facilities were surveyed in June 2020 to determine facility modifications including pandemic specific signage, bottle filling stations and door wedges. 54 additional bottle filling stations were installed in August 2020.
- In collaboration with Administrative Services, PPE needs were determined, procured and delivered to all facilities in advance of staff and students returning to our facilities. This included face shields, masks, water bottles, spray bottles, gloves, hand sanitizer, surface disinfectant and acrylic barriers.

#### **6. Tarmac and Parking Lot Upgrades - All sites**

- Patching repairs throughout the division as required in parking lots and school tarmacs.

#### **Minor Renovations 2019-2020**

##### **Bishop Filevich Ukrainian Bilingual School**

- New carpet tile in library.
- Replacement of counter shutter at the front office.
- Asphalt repairs.
- Replacement of main air handler fan motor.
- Valve replacement in secondary boiler room.

##### **Bishop Klein School**

- Addition of millwork to the mudroom for additional storage to support body break space.
- Body break area created in mudroom including electrical for treadmills.
- Staff initiated team building activity to beautify the front yard.
- New commercial dishwasher installed in Nutrition room.
- Replacement of fan motor for bathroom exhaust.

##### **Bishop Pocock School**

- Repair of boiler and heating loop pumps.

**Bishop Roborecki School**

- Added a sink to the Kindergarten classroom.
- Replacement of fan motor for gym roof top unit.

**École Cardinal Leger School**

- Boot room upgrade including new flooring, LED lights, ceilings, boot racks and paint.
- Construction of a berm and swale to divert spring runoff from the park adjacent to Childcare Centre.
- Modifications throughout school to accommodate visually impaired students including asphalt ramps and decals.
- Asphalt repairs in several locations across the site.

**École St. Gerard School**

- Renovation of girls' washroom. Scope of work included new ceramic tile, LED lighting, ceilings, counters, fixtures and paint.
- Corrected a temperature control issue in main school to improve thermal comfort.
- Replacement of controller for gym air handling unit.
- Repair of boiler pump 1 in furnace room 3.

**École St. Paul School**

- Replacement of motor and pulley on furnace 3.

**École Sister O'Brien School**

- Constructed tote units to bring classroom to division standard.
- Replacement of pump seal on pump 2.
- Replacement of two auto vents on boiler loop.

**École Saskatoon French School**

- Annual hardwood gym floor refinishing was completed which prolongs the life of the floor.
- New windows installed in staffroom.
- Changed all exterior locks to our Medeco high security keying system.
- Installation of card access system for all entrance doors with a master switch to match our P3 school design.
- Installation of exterior cameras.
- Complete LED retrofit to the entire school including exterior.
- Major HVAC upgrade was completed. Scope of work included new air handling unit, HE boiler and air conditioning.
- Complete renovation of all washrooms. Scope of work included new ceramic tile, counters, LED lighting, ceilings, partitions and fixtures.
- Replacement of flooring in several locations.
- Replaced several exhaust fans throughout the facility including gym, bathrooms and 4 relocatable classrooms.
- Asphalt repairs and upgrades across the site.
- Formed and poured concrete pad for new gas meter.

**École St. Matthew School**

- Outstanding work from capital project was completed. Grading was corrected at relocatable classrooms including associated interior repairs.
- Sewer lines were replaced at the front of the school including landscape repairs.
- Replacement of flow switch on the cooling tower.
- Corrected issues with boiler safeties that was causing the boilers to lock out.



**École St. Mother Teresa School**

- Changed all exterior locks to our Medeco high security keying system.
- Repair of pumps 5, 7 and 8.
- Replacement of cracked fitting on cooling tower.
- Repair of venting on relocatable Change Air units that had reached end of life.

**École St. Peter School**

- New lockers and PVC flooring installed in classroom 52.

**Father Robinson School**

- New blinds were installed in 16 classrooms.
- Replacement of damper actuator and economizer controls for the gym air handling unit. Heating coils were also cleaned.
- Replacement of float valve on the cooling tower.
- Replacement of damper actuator for the fresh air intake of the cooling tower.

**Father Vachon School**

- Replacement of the condenser coil and compressor on the main office RTU.
- Replacement of combustion blower motor on the gym RTU.

**Georges Vanier Catholic Fine Arts School**

- An additional exterior door was added to the existing card access system.
- Installation of storage shelving in two offices.

**Holy Family Catholic School**

- New bike racks which required screw piles to anchor.
- Installed Buddy Bench with concrete pad.
- Converted temporary PreK classroom back into a workspace. Reinstalled counters and millwork.
- Replacement of three failed thermostats
- The noise levels from the ventilation system in the gym were reduced with modifications to the return air duct as well as additional duct sealing.

**Pope John Paul II School**

- Installation of a lift to the intensive needs washroom.
- Replacement of fan motors in the boot room heaters.
- Repairs made to coupling of circulating pump in the boiler room.
- Replacement of pulley for the furnace serving the server.

**St. Angela School**

- Replacement of pump 8 motor for the heating coil of the gym air handling unit.

**St. Anne School**

- Installation of carpet tile in the band room.

**St. Augustine School (Saskatoon)**

- Installation of new fire alarm panel.
- Installation of two new magnetic door hold open devices.
- Installation of re-purposed lockers in primary classroom.

**St. Augustine School (Humboldt)**

- New winch installed for basketball apparatus.

- Classroom renovation to division standard including millwork, flooring, LED lighting, ceilings and paint.
- Addition of two windows to the principal's office to improve sight lines.
- Repairs and commissioning made to the controls for the gym and main air handling units.

#### **St. Bernard School**

- Renovations of main student washrooms. Scope of work included new ceramic tile, counters, fixtures, LED lighting and paint as per division standards.
- Supply and install of new door hardware for two sets of hallway doors.
- Repair of pump seal on pump 2.

#### **St. Dominic School (Saskatoon)**

- Renovations made to washroom to accommodate intensive needs students. Work included toilet upgrades, millwork, grab bars and paint.
- Installation of shelving in one classroom.
- Grading improvements at the front of school to assist with spring water management.
- PVC flooring replacement in main corridors. Corridors are now complete throughout the school.
- Replacement of boiler 2 gas valve.

#### **St. Dominic School (Humboldt)**

- Installation of new power winch for basketball apparatus.
- Supply and installation of new classroom lockers.
- Supply and installation of new flooring in office area.

#### **St. Edward School**

- Completion of structural roof repairs at the front entrance canopy.
- New locker bottoms installed in three classrooms.
- Modifications were made to the exhaust ducting in two relocatables to improve indoor air quality.

#### **St. Frances Cree Bilingual School (McPherson)**

- Renovations completed in two relocatable classrooms. Work included roof replacements as well as millwork and flooring.
- Repairs were completed resulting from STC Daycare fire.
- Re-grading on south side of property to increase safety for students using the bus.
- Removal of kindergarten risers from one classroom including patch and paint.
- Replacement of furnace fan motors in rooms 25 and 26.
- Replacement of exhaust fan motor in girls' bathroom.

#### **St. Frances Cree Bilingual School (Bateman)**

- Replacement of door to vice principal's office.

#### **St. Gabriel School**

- Staffroom renovation completed. Work included new flooring, millwork, quartz counters, plumbing fixtures, ceilings, paint, new door and LED lighting as per division standards.
- Refresh to the staff washrooms at the front entrance. New counters, LED lighting, ceilings and paint.
- Renovation to the gym kitchen. New cupboards, counters, appliances and shutter.
- Installation of new playground.
- New panic hardware for the front entrance.

**St. George School**

- Repair of pump seals in both boiler pumps.

**St. Maria Goretti School**

- Installation of a roof access ladder to improve safety.
- Installation of fencing to create Pre-K outdoor classroom.
- Installation of new commercial dishwasher in the nutrition room.

**St. John School**

- Installation of walk off flooring in two entrances.
- Extension of the front step to improve safety.
- Modifications made to the principal's office.
- Replacement of furnace fan motors in rooms 20 and 22.

**St. Luke School**

- Renovation of Kindergarten classroom to accommodate the French program. Work included new counters, washroom access including door and frame, flooring and paint.
- Installation of new carpet tile and additional millwork in the library to accommodate the French program. New paint applied in library.
- Replacement of blower motor in heat pump 15.
- Replacement of outside air sensor for boiler system.
- Repair of pump seal on pump 8.
- Replacement of bearing assembly on pump 7.
- Replacement of control board on heat pump 25.

**St. Marguerite School**

- Renovation of two classrooms to accommodate the START Program.
- Replacement of phase loss protection device for main air handling unit.

**St. Mark School**

- Upgrades completed in the band room. Work included added millwork, patch and paint of walls and new ceilings.
- Modifications made in the parking lot to control traffic congestion and improve safety.
- Installation of new counters in the library for notebooks.
- Conversion of nurse's room to a teacher workroom.
- Relocated millwork from nurse's room to the copy room off the library.
- Forming and installation of a new concrete pad for new gas meter.
- Addition of an interlock to disable boilers when the pumps are not running to prevent lockouts.

**St. Mary's Wellness & Education Centre**

- Repaired several issues in the relocatable classrooms to improve heating and cooling resulting in improved thermal comfort.

**St. Michael School**

- Replacement of furnace fan motor serving the library.

**St. Philip School**

- Classroom renovation including millwork, flooring, LED lighting, ceilings and paint.
- Replacement of wood door on classroom.
- Replacement of windows and cladding in four classrooms.
- Replacement of exhaust fan motor in gym.

**St. Volodymyr School**

- Replacement of two exit devices.
- Classroom renovation including millwork, flooring, LED lighting, ceilings and paint.
- Installation of new counter in the work room off the gym.
- Re configuration of upper cabinets in the staffroom to accommodate two microwaves including new electrical circuits.
- Replacement of fan motor in the back-entrance heater.

**Bethlehem Catholic High School**

- Complete refinish in main gym due to a plumbing leak included new game lines and logos.
- Complete refinish and new game lines for the auxiliary gym due to a plumbing leak.
- Repairs made in the gym office as a result of a plumbing leak.
- Addition of a wheelchair ramp at the Industrial Arts entrance.
- Renovations completed to the cafeteria kitchen. Air conditioning, new commercial appliances, shelving and paint were included.
- Supply and installation of guitar racks for the music room.
- Addition of valves at the high point in the cooling loop to remove air from the system when required.
- Chiller was cleaned and skirted to prevent pigeons from roosting.

**Bishop James Mahoney High School**

- Upgrades were made to the cafeteria kitchen including new commercial dishwasher and salad bar cooler.
- Improvements to the Home Economics kitchen to meet fire code requirements. Moved and added millwork.
- Supply and install of storage units for the Industrial Arts area.
- Supply and install four new exit devices for the front entrance.
- Replacement of north exterior doors and frame.
- Annual hardwood gym floor refinishing was completed to prolong the life of the floor.
- Removal, re-building and reinstallation of east supply fan motor due to bearing failure.
- Cleaning of condenser coils for the gym and south condensing units to improve cooling performance.

**Bishop Murray**

- Flooring replacement with PVC flooring in five classrooms.
- Supply and install of two exit devices at the front entrance.

**E.D. Feehan Catholic High School**

- Upgrades made in the Industrial Arts student change area. New flooring, lockers and paint were included.
- Upgraded the exterior locksets to our high security Medeco system.
- Installation of card access to the north gym entrance.
- Supply and install of the north gym entrance doors and frame.
- Supply and installation of new exit devices in the daycare.
- Conversion of the weight room into a wrestling room. Scope of work included removal of all equipment and installation of vinyl padding to outside walls.
- Annual hardwood gym floor refinishing was completed to prolong the life of the floor.
- Replacement of failed control transformer for chiller pump.
- Repaired electrical short in main supply fan that was causing the fan to trip and shut down.

### **Holy Cross High School**

- Installation of whiteboards in one classroom to accommodate a new math teaching pedagogy.
- Football field goal posts – engineered changes to keep the goal posts from heaving with seasonal thermal cycling.
- Annual hardwood gym floor refinishing completed which prolongs the life of the gym floor.
- Addition of water cooling to cafeteria kitchen walk in coolers to prolong life of equipment. The coolers are now operating at lower temperature.

### **Oskāyak High School**

- Installation of bird screens on relocatable classroom mechanical venting.
- Replacement of the kitchen exhaust fan motor.

### **St. Joseph High School**

- Supply and installation of a new fire alarm panel.
- Supply and installation of a 4' door to the theatre storage area.
- Installation of a new commercial dishwasher was installed in the cafeteria.
- Complete refinish of the gym floor with new lines and logos.
- Installation of a new winch for side basketball nets.
- Replacement of thermostats and transformers in Industrial Arts radiant heaters.
- Replacement of the bearings on the Industrial Arts dust collector.
- Repair of a leak on the heating coil of air handling unit 1.
- Repair of a bearing on the cooling tower.
- Repair of cooling tower spray pump.

### **Board Office**

- Completion of the renovation project on 1<sup>st</sup> floor to accommodate the relocation of the resource centre from St. Frances Bateman to the Board Office.
- Renovation of 4<sup>th</sup> floor washroom renovations. Work included new ceramic tile, fixtures, LED lighting, ceilings, counters and paint.
- Repairs were completed on the masonry boiler chimney.
- Boiler tube repairs to prolong the life of the boiler.
- Repair of pump seal on pump 1 in the penthouse boiler room.
- Completion of the curtain wall repairs on the south side of the Board Office.

### **Service Centre**

- Please refer to item #4 in this report.

### **École Holy Mary Catholic School (P3) - Martensville**

- Supply and installation of upper cabinets in one relocatable classroom.

### **Holy Trinity Catholic School (P3) - Warman**

- Supply and installation of upper cabinets in one relocatable classroom.

### **St. Kateri Tekakwitha Catholic School (P3)**

- Supply and installation of upper cabinets in 2 relocatable classrooms.

### **St. Lorenzo Ruiz Catholic School (P3)**

- Modifications made to the school to improve wayfinding for visually impaired students.
- Repairs were made to the daycare locker storage cubbies. Brackets were added for additional strength.

**All Locations Painting**

- Graffiti removal, parking lot lines, painting during renovations including millwork spraying at the Service Centre.
- Rotational painting in all facilities.

**Work in Progress Across the Division**

- AED inspections are now completed by Facility Services at all of our facilities.
- Rototilling of all GSCS playgrounds and long jump pits.
- Fertilizer application is complete - twice in the summer months.
- Building safety checks were established and completed by our rotational carpenters during school visits.
- Summer outdoor maintenance team complete lawn cutting and trimming at all of our traditional school sites.
- Cleaned dryer vents in city schools to help with efficiency and mitigate potential fire risk.
- Commercial appliance maintenance program launched at all schools that have commercial equipment. Program reduces breakdowns and associated maintenance costs.
- Water Matrix Maintenance – water matrix system is a timed self-flushing system to help regulate water consumption in urinals.
- Annual back flow testing at all locations.
- Annual heating inspections for all daycare operators in our division.

**Information Technology Requests**

- Assisted our IT Department with shelving, counters, storage units and backing for speakers as required.

**Asbestos Management**

- Assessment, identification and registry of all facilities with respect to asbestos.
- Abatement work completed in the following facilities:
  - Abatement work at St. Mark including removal of a sealing compound during the roof replacement project. The compound was located on a roof drain requiring replacement.

Recommendation:

***That the Board of Education receive the information as presented in the Facilities Monitoring Report.***

## 6.7 Pandemic Update

---

Board Priority:

- Improving Student Learning and Achievement
- Promoting Stewardship

Presented by: Director G. Chatlain and Executive Council

Background Information:

With each board meeting, as we have progressed through this pandemic, administration has provided an update on our responses and plans. The reports have highlighted new items and assumed a cumulative understanding of past reports. For reference, the division Return-to-School Plan as of late August can be found here: <https://www.gscs.ca/Documents/2020-08-25%20return%20to%20school%20plan.pdf>. Note that our planning teams continue to be available and many continue to guide our division responses.

Since our last update, please note the following new aspects of the responses and plans:

Elementary Learning Plan:

- Operations continue with mild adjustments to the initial plan laid out at the end of August. As we transition into the potential for indoor recesses and less access to the outdoors, some revisioning of plans is under way. In the near future as well, our schools will need support in figuring out how to celebrate Advent and share the Christmas Story within the many restrictions that we have.
- Elementary Cyber School – enrolments continue to be stable at approximately 1,300. High school enrolments are stable as well.
- As COVID cases have been identified in our schools, the provisions in our plans to be able to flip a classroom (or up to a school) to online learning have been used numerous times. Our plans and supports have been largely successful requiring slight adjustments as we learned through the first cases.
  - The switch to online learning is challenging for all involved.
  - Staff have been working hard since last spring to strengthen our capacity to support online learning. As we have flipped many classrooms now, it is clear that staff have done very well in being prepared for this eventuality.
  - With the recent change to the SHA process for addressing a positive case by isolating all members of the classroom cohort, this has had a significant impact on classrooms and families.

High School Learning Plan:

- Operations continue as well with mild adjustments to the initial plan. Similar comments as in the Elementary Plan above pertain to high schools.
- The main change for high schools now is the recommendation from the Chief Medical Health Officer (CMHO) that all high schools of 600+ students should move to alternating attendance. Our Return-to-School Plan had prepared for this possibility. Working with our



schools and with Saskatoon Public Schools, the initial plans have been further refined and fleshed out. The switch began as of November 19 and will be revisited at the Christmas break.

- This is a challenging change for everyone involved.

#### Division Operations:

- As the number of cases in our community increases, so to do we see more cases in our schools.
  - Our internal team with Superintendent J. Vangool as the point person, has been busy managing the communication and operational change processes.
    - Cases are identified and shared with us daily (including weekends) and must be acted upon as soon as they are confirmed by SHA.
  - A major change to the SHA process began November 9. Prior to this date, a positive case in a Grade 4-12 classroom would be contact traced to identify close contacts for isolation (often six or so in a class). A K-Grade 3 classroom would be moved online.  
Post November 9: for all grades, should a case be identified in a room, all students will be considered close contacts. The classroom will be moved to online and students provided with a 14-day isolation order from the last date of contact.
- Division meetings are being done virtually and/or keeping appropriate limits and distances.
- Absence/Substitute levels: administration worked very hard early in the year to prepare for anticipated elevated levels of absenteeism due to illness and the need to isolate (as close contact or with symptoms). Thus far, plans have worked well. As numbers ramp up though, we will continue to monitor this closely.
- The Division Health and Wellness planning team continues to guide our work and communicate supports out to the field.

#### Personal Protective Equipment:

- Masks, disinfectant, hand sanitizer, etc. levels continue to be replenished as required. Thus far, supply chain issues have not arisen with our suppliers.

#### Conclusion:

In this ever-changing marathon that is the pandemic, we are in a very challenging portion of the race. While preparations and execution have gone well, the energy required to keep up with the many demands combined with all of the many other challenges in our lives and community, is taxing to put it mildly. Everyone is tired. However, the only way out is straight ahead. Our attention turns to supporting each other to keep up the hard, but great work. Our schools and leaders are doing a remarkable job! We are blessed.

#### Recommendation:

***That the Board of Education receive the information as presented in the Pandemic Update report.***



## 6.8 CUPE Locals 2268 and 3730 Ratification Vote

---

Board Priority:

- Promoting Stewardship

Presented by: Superintendent D. Bazylak

Background Information:

### 6.5.1 Local 2268

The bargaining teams for CUPE Local 2268 and the Greater Saskatoon Catholic Schools' Board of Education have achieved a Memorandum of Agreement for a Collective Agreement for the term September 1, 2020 to August 31, 2022.

CUPE Local 2268 has ratified the Memorandum of Agreement.

Recommendation:

***That the Board of Education ratify the Memorandum of Agreement achieved between Greater Saskatoon Catholic Schools and CUPE Local 2268.***

---

### 6.5.2 Local 3730

The bargaining teams for CUPE Local 3730 and the Greater Saskatoon Catholic Schools' Board of Education have achieved a Memorandum of Agreement for a Collective Agreement for the term September 1, 2020 to August 31, 2022.

CUPE Local 3730 has ratified the Memorandum of Agreement.

Recommendation:

***That the Board of Education ratify the Memorandum of Agreement achieved between Greater Saskatoon Catholic Schools and CUPE Local 3730.***

## 6.9 Premier's Board of Education Award: The St. Michael Métis School of Excellence / L' Saint Michell' Âpihtaw kosisan l'kwāl takahkisihtwān



---

### Board Priority:

- Improving Student Learning and Achievement
- Building Relationships and Partnerships

Presented by: Director G. Chatlain and Superintendent G. Martell

### Background Information:

At the October 19, 2020 Regular Meeting of the Board, administration shared the nomination package to the Saskatchewan School Boards Association for the 2020 Premier's Board of Education Award for Innovation and Excellence in Education. The nomination, entitled *Marrsî ôma kici kâmiyin*, presented the board's St. Michael Métis School of Excellence initiative.

The board is pleased to share that the Greater Saskatoon Catholic Schools Board of Education was awarded the 2020 Premier's Board of Education Award for Innovation and Excellence in Education at the SSBA 2020 Spring/Fall Assembly on November 26.

The St. Michael Métis School of Excellence nomination was a joint nomination by Greater Saskatoon Catholic Schools and the Central Urban Métis Federation Inc. (CUFMI) and is supported by many program partners including the Saskatchewan Urban Native Teacher Education Program (SUNTEP), Gabriel Dumont Institute, Métis Nation–Saskatchewan and the Saskatchewan Arts Board.

The winning nomination was submitted in both English and Michif, in what is believed to be the first submission ever made in an Indigenous language. The board is proud to have been recognized for an initiative specific to Indigenous language and education. This initiative is an important part of the board's Calls to Action.

This award is also a great recognition of the students, families and community who have put their trust in the school as a place of excellence in education, as well as a place to celebrate Métis contributions. The board also recognizes the staff and administration who have worked so hard to contribute to make the St. Michael School of Excellence a success.

*Marrsî ôma kici kâmiyin* translates as "thank you for the gift." In this context, the gift includes the children and youth at St. Michael, Michif culture and language, and the many people who have made this award possible. The Board of Education is truly grateful for all of these gifts, and for the recognition of the board's commitment and initiative. The full submission is available, in English and Michif, on our website at:

<https://www.gscs.ca/News/Pages/AnnouncementsDisp.aspx?FilterField1=ID&FilterValue1=145>

### Recommendation:

***That the Board of Education receive the information as presented in the Premier's Board of Education Award for Innovation and Excellence in Education: The St. Michael Métis School of Excellence / L' Saint Michell' Âpihtaw kosisan l'kwāl takahkisihtwān report.***

**St. Thomas More – Annual Meeting of Corporation:** On October 24, the annual meeting of the corporate body of St. Thomas More College (STM) was held virtually. At this meeting, we reviewed the standard annual general meeting information (audited financial statements, reports on significant activities in the annual report, ...). As STM recently completed a strategic plan process highlighting a number of areas of focus, STM sought feedback from corporation members regarding prioritization of strategic areas. With the pandemic restrictions in place, no mass or banquet was possible. Distinguished Alumni Recipients for 2020 are Mary Donlevy-Konkin, QC and Richard Lucas.

**Local Health and Education Partnership:** Our local partnership group was able to meet virtually on October 28. This group is comprised of leaders from four school divisions in this area along with directors from various departments of health. It was a good opportunity to review pandemic work and ensure that our lines of communication are working well. The group renewed our letter of understanding to keep us working together for the next few years.

**Provincial and Local Meetings:** Each week (or bi-weekly) there are a series of meetings related to pandemic planning and responses. These meetings include (but are not limited to) Saskatoon Emergency Measures Organization, Saskatchewan Health Authority and school divisions; provincial and First Nations directors of education meetings with the Deputy Minister of Education's Office, and the League of Educational Administrators Directors & Superintendents (LEADS), along with various other connections with our partners. These meetings will continue for the foreseeable future until such time as the pandemic impacts abate.

**New Trustee Orientation Sessions:** We are pleased to welcome three new trustees to the Greater Saskatoon Catholic Schools' Board of Education! The education sector is complex as there are many stakeholders and groups that are involved in leadership and governance. In addition, governance of our organization also has many components to understand. To support new trustee orientation, targeted sessions and support are being provided. This process began on November 19 and 20. An initial review of the sector and sector partners along with training supports via the Saskatchewan School Boards Association were reviewed. As we progress through the year, more opportunities to learn will be provided.

**Early Learning Provincial Meeting:** Despite the many restrictions, we are still finding ways to carry forward important work in the sector. We have been fortunate to have an active provincial group focussed on early years programming and supports. This group was able to meet on November 25 to review and plan. We look forward to continuing the important work happening for early years programming in our division and across the province.

**Joint Operations Committee of Humboldt Collegiate Institute Administration Meeting:** Administrative meetings take place regularly with respect to the joint operations of Humboldt Collegiate Institute. One such meeting took place on November 26 to discuss operations. The full Joint Operations Committee will meet on Tuesday, December 1.