

**Holy Family Catholic
School Community Council**
Location: Holy Family Catholic School Library Meeting Room

September 11, 2019 @ 6:59 pm *Meeting called to order by Jennifer Oleksyn*

In Attendance

Curtis Howe, Jennifer Oleksyn, Tim Willform, Connie Tenaski, Amanda Day, Karen Kotyk, Sarah Yaremko, Blair Ostertag, Jason Zbtovsky, Bonnie Thiessen

Guests: Angela Blight, Sarah Toma (Student), Tanya Iatrides, Denae Reieber (Student)

Regrets

Carmen Colon Fernendez

Welcome & Opening Prayer

Led by Connie

Approval of Agenda

Connie: Please Add: New business: Approval to carry over of funds to 2019-2020 school year.

Motion for agenda: **Bonnie**

Second: **Jason**

Carried: Yes. All in favour.

Approval of Minutes

Approval of revised minutes of June, 2019

Motion: **Bonnie**

Second: **Karen**

Carried. Yes. All in favour.

School Report- School Report

See school report.

Thank you to Denae and Sarah for coming to the meeting.

All students welcomed to the school. Many new students welcomed to the school.

Many new staff, and family have grown.

Enrolment numbers- 503 (September 2017), 533 (September 2018), 566 (September 2019). Small collaboration space is now being used as a classroom.

Many challenges this year re- growing. Allocated a new teacher in June, was not approved until first week in school. Began temporary placements.

Some enrolments on first day of school.

Learning (*Student and Staff*)

- Staffing: New teachers: Miss Stephanie Schmidt Gr.2/3), Mrs. Lily Smart (Gr.3), Mrs. Kathy Zaidan (Gr.4), Mrs. Sherry Jaspar (Gr.6/7), Mr. Calvin Roseberry (Gr.3/4), Mr. Todd Wachs (Release), Ms Jennifer Szabo (EA), Mrs. Angie Den Brok (EA), Miss Mikayla Lafond (EA), Cassidy Fettes (Intern 4/5) and Nolan Trach (Intern 5)
- Our Learning Improvement Plan is being developed in the areas of Faith Formation, Math, Literacy and First Nations and Metis awareness.
- Note- Missed Scott Thorn (new release teacher).

Opening mass at Cathedral on the 27th of September. You are welcome to attend.

Meet the family BBQ. Great chance to meet the families. Evening is simple. BBQ starts at 5pm-6pm. 6pm-6:45 walk around the school, meet the staff, and at 7pm SCC AGM. Staff are signed up for serving, runners, and BBQ. Connie is asking that SCC members take over serving stations around 5:45pm so the teachers can go to the classrooms. Can have child care for SCC meeting if needed. Please let Connie know.

Unlocking doors at 8am- has been shared that before and after school care is offered to families. Protect parent teacher planning time- there is a provincial guideline to follow. Best interest of everyone, unlock the doors at 8:30am, students can go to rooms at 8:45. Too much congestion in doorways. Students can go directly to the classroom at 8:30am. Why are students coming early? Are they able to use the before and after school care? Sometimes older students are at school early; 30-40 students in entrance. Any suggestions or input please let Connie and Curtis know. Other schools are following the process they have in place.

Suggestion: have form that is easy and accessible to fill out.

Older children: it is not cool to go to before and after school. Can we talk to Louise about having something for older groups? Teachers have a lot of extra curriculums and are using the gym. Unsure if there is a plan, will stay with open door at 8:30am.

Will start locking exterior doors, keeping front doors open only during the day. 9am- all exterior doors are closed.

Communication is critical. Newsletter every second week. Do we go once per month, with perhaps weekly blurbs every Thursday? Suggestion: Keep newsletter brief, and facts in the email, rather than file attached, could be provided in brief format every Thursday, could have a volunteer take the newsletter and post on facebook, etc. Connie can survey the parents. How much information is time sensitive?

In June- adding on a teacher representative/student representative.

Denae and Sarah- how to we add the student representative, and how to go forward with this.

Parish Update- Blair

Sunday- Parish Picnic- 1-3:30. Do not need to sign up. Show up with family. 2pm Run with Bishop Marc.

Parish is looking to start a children's choir at the parish. September 23 at 5:00pm. Contact: Kristin Yasinski 306-979-1359. Grade 2 or older.

September 27, Fall Supper, tickets at parish

September 24, Grade 6-8. Youth Group. At Parish.

Positions & AGM

Positions from 2018/2019

(From June minutes):

1 member at large position available.

Motion to nominate Tanya Iatrides- she will accept the position.

Did not hear from Sarah Yarenko- re- Secretary. Will accept position.

Tim Willford- Chair, do not nominate in. Vice Chair slides into Chair position.

Amanda Day- Vice Chair- Jason nominated. Amanda accepted position.

School representative- figure out logistics at next meeting, after AGM.

Bonnie Thiesen- fundraising

Blair Ostertag- Parish

Carmen Colon Fernandez- WUHCA Board.

Positions from 2018/2019

Chair : Jennifer Oleksyn **Resigning Position**

Co Chair: Tim Willford

Secretary: Amanda Day **Resigning Position**

Principal: Connie Tenaski

Vice Principal: Curtis Howe

Teacher Representative: **not filled**

Fundraising Representative: Bonnie Thiessen

WUHCA Representative: Carmen Colon Fernandez

Parish Representative Blair Ostertag

Student Representative: **not filled**

Members at Large:

1. Brad Kosokowsky
2. Jason Zbytovsky
3. Karen Kotyk
4. **Not filled (Sarah Yaremko)**

Positions for 2019-2020 School Year:

Chair: Tim Willford

Will take on this role. No need to nominate, as this is direct practice that Tim would assume role, given he was vice-president last year.

Co Chair: Available position

Jason Zbytovsky made motion to nominate **Amanda Day** to this role. Second: Tim Willford

Will be voted in at AGM and made official October 2019 meeting

Secretary: Available position

Jason Zbytovsky made motion for Sarah Yaremko to take this role. Second: Bonnie Thiessen.

Will be voted in at AGM and made official October 2019 meeting

Principal: Connie Tenaski

Vice Principal: Curtis Howe

School Representative: Available position

1. Need to add this position to the board

Fundraising Representative: Bonnie Thiessen

WUHCA Representative: Carmen Colon Fernadez

Parish Representative: Blair Ostertag

Members at Large:

1. Brad Kosokowsky
2. Jason Zbytovsky
3. Karen Kotyk

4. Available position:

1. Motion to nominate Tanya Latrides to the Member at Large role. Second nomination: Karen Kotyk

Student Representative:

1. Available position

a. Take nominations and vote at the AGM

Jason is willing to step back from the board if someone else is nominated.

Jenn will introduce Tim as new chair at AGM. Will Bonnie speak on behalf of fundraising? Bonnie may not be there, will send report and Tim or Amanda can read it. Talk about some of the fundraising ideas, where the money goes.

Jenn's notes to speak at SCC: Contributions to staff appreciation, school supplies, school clothing, newsletter, facebook page, infocaster, and how to reach the council. Vote for Tim, Amanda, Sarah, Teacher representative, Member at Large Position. Most parents do not recognize you do not need to be a member to come to SCC.

Discussion of information- how we fundraise? Has been more general information provided in the past. Have a promotional video to help with fundraising committee. Curtis will work on a video. Email Jennifer if there is something you would like to talk about.

School Start

104 students signed up. 520\$ back to Holy Family School. People ordered August 28 (for September-June 2019-2020 school year) and still got supplies by August 30. Part of having School Start is to make things easier on parents. Teachers said no concerns this year with school supplies. Offered to have donations for school supplies to send to St. Maria Goretti. 105.00\$ donation provided. Unsure if we can send the money, maybe we provide supplies to St. Maria Goretti. Blair will come next meeting with a list.

Discussion overall of parents buying their own school supplies: Some parents said they wanted to pick their supplies out, some paid less (didn't get labels or shipped to their home), some didn't know about.

Suggestion: to sell kits ie- boy/girls, certain "special" stuff.

Thank you Bonnie for all of your help with School Start!

Teacher gifts

Karen was reimbursed.

Friends of Holy Family

Do not have much money to carry forward.

Bonnie provided a budget and forecast for this upcoming school year.

Bonnie will you speak at the AGM to educate the parents on our fundraisers, why we do them, where the money goes, and our plan for this year?

Mabel Labels fundraising- always ongoing. There is button to click re- fundraising. This button is not very big to notice.

School clothes- school clothes at BBQ. No ball shirts, adding in tuques. Everything is the same price. Leo will be at BBQ wearing school clothing.

Snow White- Apple fundraiser. Will have order forms INSTEAD of QSP magazine fundraiser.

QSP is no longer in business; therefore the apple fundraiser will take place.

Plan for the year- Bonnie provided members a look. Will need leads to take on events this year and will need assistance with the apple fundraiser as well ie- helping unload apple boxes from truck.

Some ideas for fundraising this year:

School Clothing

Bingo

Trade Show in October/November – Angela Blight asked if we would put on one and she would help organize it if so.

Discussion of Trade Show- Could have a vendor event, lots of network marketing, some schools charge 60-80\$ per table, have raffles, may donate a percentage of commissions back to the school. Is there a date/week we could do this? Perhaps a Saturday in November. Angela will take this right now. Angela will come to fundraising meeting.

Fundraising committee meets once per month. 4pm, first Monday of the month.

Email/Mail

No emails.

WUHCA

Rink landscaping/seeding to be determined when and how it will be done before freezing this year 2019

Plan in place to do a grand opening for when the ice is in

Advertising package is being worked on

Rink Rentals will be available

WUHCA registration was September 4th

Port a potty was removed due to too much vandalism

WUHCA fun day September 14, 2019 – we could use volunteers for the day to help with the events, the bouncy castle supervision and the food booth.

New Business

- Agenda- amend 7pm not 7:30. Make sure this is changed.
- WUHCA meeting 7pm October 2, 2019. Holy Family School.
- SLACK. Did you sign up? Sarah has not put anything on there. Sarah is the controller of SLACK. Table until next month.
- Survey provided to division office. June. Very general survey. There is no copy, it is sent in. Connie will get a copy.
- Andy. In charge of preparation. Do we want to give him a thank you card. Make note to give him a card for this year.
- Evaluate the school photographer- keep the same one. Could we add more volunteers this time? October 9 and 10th. Two days as a result of the concerns re- taking more time. Unsure of how will divide school. Once each class has a room parents, room parent can send out an email to see if other parents will help. Will evaluate this.
- Motion: Approve to carry the funds over
First: Tim
Second: Jason
All in favour.
- Have a mailbox for this committee. May need to be checked. There is a fundraising one. Karen will check this one.

Things for next year to consider

Outline date for staff appreciation week

Feedback from staff?

Date for meetings? When members not able to/ what is their commitment?

Meet every months or 5x per year, as per constitution.

Constitution to set up and review with members, and how positions are taken over, are we doing this properly?
Missing appointed members and could have filled.

Make sure a list handed out with first last names and phone numbers. Excel sheet. Please make sure this is done for the 2018/2019 year.

Survey- guidelines. Are we following the guidelines, how we can do better? Challenges?

Review strategic plan.

Connie has results of survey. Review them next meeting.

Adjournment of Meeting

Motion to adjourn @ 8:31 pm: **Bonnie** Second: **Jason** **Motion carried. All in favour.**

Next meeting: October 9, 2019 @7pm. At AGM: Decide if this should be the date for sure.