

Holy Family Catholic School Community Council

Location: Holy Family Catholic School Library Meeting Room
September 7, 2017 (7:00 pm – 8:30 pm)

Participants: Jennifer, Carmen, Connie, Curtis, Bonnie, David.

Regrets: Megan, Jody, Krissy

Guests: Amanda Day, Anthony Clark, Yvette Clark, Karen Kotyk, Tim Wilford, Brad Kosokowsky, Blair Ostertag, Sarah Yaremko,

1. Welcome and Opening prayer

David acted as chairman

2. Approval of Agenda

We did not meet quorum

3. Approval of Minutes from Previous Meeting

We did not meet quorum so we will have to approve the June 2017 minutes and the September 2017 minutes at the October meeting.

4. Old Business

- **School Supply Mass order continue to discuss this school year**

We will discuss this late in the year with the new council

- **Before and After School provider**

We will need to discuss and decide before Christmas if we want to change providers, discuss this at a later meeting date.

- **Purchasing agendas for this school year**

They were purchased and handed out and look amazing

5. New Business

- **AGM Planning**

September 19th Welcome Back BBQ and AGM

Note, according to our constitution, we are required to provide 4 weeks advanced notice of the AGM (might be a little tight on this). This should be provided by the office coordinator or a staff member via school newsletter and special notice sent home with students. The notice shall state:

- a) Meeting purpose
- b) Date, time, and location of the meeting
- c) That advanced nominations will be formally collected prior to the AGM with a cut-off date one week prior to the meeting
- d) Number and descriptions of positions open for election.

- Approx. 15 minutes.

- SaskEnergy BBQ grant
 - SaskEnergy did not go through. Connie called around and got a gentlemen to bring a bbq we think it is free, but we will need to purchase burgers /hot dogs and need volunteers to cook them. Connie will work with Krissy on what they need for this. Connie thinks we should think about the timing of the AGM 5-6:30 is a long time to sit and wait. Community council can help with flipping burgers, directing traffic, cleaning up garbage/recycle, clean up tables, put away chairs and tables at the end of the evening. Perhaps think of theatre style instead of tables to get more people to pay attention to the AGM part of the evening. Perhaps minimize the tables - don't completely get rid of them all. Start eating at 5:15 to 6:30. Connie will send out an itinerary and get everyone to sign up to volunteer. Precook burgers by 3:30. Curtis said he could get his non band students to start.
- Who is going to write the presentation
 - David will send Jen his speech from last year. Jen will present at the AGM.
- Who is going to fill out Annual report and submit to Connie
 - Annual Report was already sent to the School Board. Connie to double check.
- Who is going to do a sign up poster and post it so that it will be available in gym for parent council and for fundraising committee
 - Put up a poster for the fundraising committee not for council as we have enough parents that have stepped forward for the council, thank you.
- Who will submit the call for nominations in newsletter and what is the due date
 - We will call for nominations at the AGM and then move forward with nominating the parents that have already stepped forward
- Who will call for nominations and votes at the AGM
 - Jen will do this (need to stress council is not same as fundraising; once/month 1 ½ hour time commitment)

6. Annual Report

- Jody completed this and sent it in. Jody please send a copy to Jen.

7. Community Council

Positions

- President
- Vice President
- Secretary
- Fundraising Rep/Member at Large
- Members at Large x2 or more

*Need to have no less than 5 and no more than 9 members. Need 5 for quorum.

Retiring Positions

- David – President
- Krissy – Fundraising Rep/Member at Large
- Jody – Secretary

Returning Members

- Jen – Vice President
- Carmen – Member at Large
- Bonnie – Member at Large
- Megan – Member at Large

New Recruits

1. Amanda Day - confirmed coming to Sept 7th meeting
2. Anthony Clark - confirmed coming to Sept 7th meeting
3. Yvette Clark - confirmed coming to Sept 7th meeting
4. Karen Kotyk - confirmed coming to Sept 7th meeting
5. Tim Wilford - confirmed coming to Sept 7th meeting
6. Brad Kosokowsky - haven not heard a confirmation on if he received my email
7. Blair Ostertag - confirmed coming to Sept 7th meeting
8. Sarah Yaremko – confirmed coming to the September 7th meeting
9. Jason Zbytovsky – out of town for Sept 7th but will be at the AGM
10. Maureen Pozniak – emailed me interested in joining the board

8. School Report

- Principal Connie Tenaski
 - 582 students last year to 503 students this year enrolled. Science room is back. Preschool gone and now a tutorial room. Parking still has pros and cons to both options we try. We decided to go back to the old plan. 2 busses rather than three. Not having a preschool makes a difference. Down 80 kids in enrollment.
 - Greater Catholic School Foundation has given us money to furnish our chapel. It would be nice to invite them to one of our future meetings.
 - Holy Family Parent Handbook – started putting a few things together. Draft outline was circulated at the meeting. What would parents like to see in a handbook. So small moving from Father Robinson, then we grew so fast, that this year we finally feel like we are seeing our Willowgrove Catholic community now and the school feels like good space. We are finally able to live the way the space was designed for at our school. Staff spent the beginning days talking about our beliefs and talking about culture and community and it would be very valuable to have a vision statement. We want what is best for the kids, and we want to answer that through our belief statement.
- Vice Principal Curtis Howe
 - Welcome Curtis as our newest School representative and Vice President

9. WUHCA Update

- WUCHA AGM was held on September 6th at 7pm in the Willowgrove Large Gym. Registration went online, we had some hiccups but managed to get everyone registered. We are still looking for a Rink Coordinator and a Media Coordinator. I will send the minutes to everyone once I received them from the secretary.

10. Fundraising Committee Update

- Krissy was unable to attend. Connie spoke on her behalf. Fundraising committee is meeting on September 11th.
 - School Wins Twice: Shalla Schuller has been taking care of this
 - QSP Magazine orders kick off September this is being taken care of
 - Hot Lunches are being arranged
 - School Clothing will be sold at 3 way conferences with HF logo and mascot.

11. Other Business

- Future meeting dates
 - Will be discussed in October
- Room Parents
 - Teachers are taking care of their own room parents.

12. Adjournment: 8:25pm Motion to Adjourn: Jennifer Second: Carmen MOTION CARRIED

*******Next meeting date will be on October 4, 2017 @ 7pm**

13. New Business for Next Agenda

- Approve June 2017 minutes if we have quorum
- Discuss positions for our October meeting
- School Supplies (Connie to ask Willowgrove who their supplier is)
- Before and after school provider
- School Clothing – Carmen to speak to this on her findings on pricing and profit
- Staff Appreciation planning
- Gift cards for members leaving the board?
- Can we add a parking person on the committee?
- Tim works for SaskPower and has access to BBQ's