

## **Statement of Policy**

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Greater Saskatoon Catholic Schools recognizes that students may have medical conditions that could potentially become life-threatening while they are attending school and school activities.

## **Rationale**

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Greater Saskatoon Catholic Schools is committed to the creation of a safe and healthy physical environment for students with life-threatening conditions. We want to minimize the risk of exposure of students with life-threatening conditions by working collaboratively with parents, school team, and health care providers.

## **Authority**

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- The Education Act, Sections 85, 175, 190

## **Definitions**

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1. Anaphylaxis is a sudden and severe allergic reaction, which can be fatal and requires immediate medical emergency measures be taken.
2. Asthma is a chronic, inflammatory disease of the airways in the lungs.
3. Diabetes is a chronic disease, in which the body either cannot produce insulin or cannot properly use the insulin it produces.
4. Epilepsy is a neurological condition which affects the nervous system.

## **Procedures/Guidelines**

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1. When a student registers with a potential life-threatening medical conditions, the principal will ensure:
  - a. Parents/guardians have a Medical Form completed by their physician to support the development of an Emergency Action Plan specific to the life-threatening condition at school and on the bus if required.
  - b. School team, in consultation with the parents/guardians and physician, prepares a written Emergency Action Plan.
  - c. Request permission to share, post and/or distribute photographs and Emergency Action Plan in key locations in the school so all staff is aware.
  - d. Designated staff are sufficiently trained to carry out the Emergency Action Plan.
  - e. Store the completed Medical Form and all correspondence from the parent/guardian and physician in the student's cumulative record file.
  - f. Proper storage of the medication and/or health care supplies required.
  - g. Arrange on a yearly basis, an information in-service/professional development to all school staff regarding the Emergency Action Plan and its implementation.

- h. Arrange on a yearly basis, for all school staff to receive professional development on the symptoms of anaphylaxis, risk reduction and how to use an auto-injector in an emergency through the Food Allergy Canada online course.
  - i. Emergency Action Plan is reviewed and updated at the beginning of each school year by parents/guardians and school team.
2. Parents/Guardians must:
    - a. Inform the school in writing, of any changes in health conditions, treatment method and/or emergency plan required for their child.
    - b. Provide the necessary medication and health care supplies for the student during the school day and while participating in school activities.
3. Students are strongly encouraged to wear medical alert identification at all times.

### **Documents/Forms**

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- Life Threatening Allergies Emergency Action Plan
- Life Threatening Emergency Action Plan
- Physician Form – Life Threatening Emergency Procedures

### **References**

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- Managing Life Threatening Conditions: Guidelines for Saskatchewan School Divisions, Saskatchewan School Boards Association

### **Date Approved**

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October 30, 2018

### **Amended**

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