

Holy Trinity Catholic School

“The courage to love and serve”



2019-2020

405 Traditions Boulevard

Phone: 306-659-7890 Fax: 306-

Holy.trinity@gscs.ca

www.gscs.sk.ca/studentsandfamilies/schools/htr

Twitter: @htrinitywarman

Principal:

Ed Brockman

Vice-Principal:

Jennifer Meikle

Office Coordinator:

Claire Bassingthwaite



Rooted

Growing

Reaching

Transforming

Welcome and Greetings

The Administration Team

We wish to extend a warm welcome to all students, parents, family and staff to Holy Trinity Catholic School. It is truly an honour to be a part of the first Catholic faith-based school in the city of Warman. When you read the mission statement of Greater Saskatoon Catholic School Division, you will see that our primary purpose is to nurture the faith of our students and help them to grow in their relationship with God. At Holy Trinity School, we follow the teachings of Jesus Christ and honour what He stated as the greatest commandments, loving God, loving ourselves and loving our neighbours. Our motto is, “The courage to love and serve.” based on the Holy Trinity. The Holy Spirit gives us the ‘courage’ to ‘love’ like our Holy Father, and then put our love into action by ‘serving’ others as The Son taught us. Our school exists to ‘make the world a better place’ by helping students grow in their faith so that they can then spread the love of God. “We love because He first loved us. – John 4:19.”

At Holy Trinity, we are dedicated to creating a space of learning and discovery for the good of all people. We are striving to create lifelong learners, equipped with strong reading, writing, mathematical and technology skills. We believe that all children have unlimited potential. We are honoured to work alongside families to provide an excellent start to their learning journey. We are preparing students for jobs that yet do not exist. It is our mandate to educate students to observe and question, reflect and discern, innovate and act in our global, ever-changing landscape. Holy Trinity is a welcoming place for all children, families and community members where faith and learning are intertwined.

We are very excited to meet and get to know all of the students and their families, and excited to continue creating our own Holy Trinity family here in Warman. May God bless each of you as we carry on this journey together.

Ed Brockman, Principal

Jennifer Meikle, Vice-Principal

Holy Trinity Catholic School Community Council (CSCC)

On behalf of the Holy Trinity Catholic School Community Council, we welcome all of our new and existing students into the 2019-2020 school year! This year will be full of many firsts for our school community, and we are sure with the school opening it will create a vibrant atmosphere because of the staff, students and parents who will make it an amazing place to learn. With open arms, we are looking forward to serving you by walking alongside you and your children for this school year.

We encourage all parents and guardians to be involved in our school community in any way you can. It is with your help, we are able to build into our students and enhance the community aspect. The volunteer opportunities are endless, but may include; participating in field trips, helping in the classroom or fundraising.

Our Catholic School Community Council meets on the last Monday of every month, and we encourage parents and guardians to come out and be a part of the dialogue. This is a great opportunity to come and listen and learn more about what is going on in your child's school community, as well as many of the decisions that are made about the school community are discussed and voted on by the parents. The Holy Trinity Catholic School Community Council would like to stay in touch with you and we will send out communication emails on upcoming Council Meetings and school events during the school year, through the school's parent contact program called Synervoice.

We are looking forward to a year of growth and development!

Sincerely,

Robin Taylor – Chair

Debbie Johnson – Vice-Chairperson

Holy Trinity Catholic School Community Council

2019-2020 School Year

Immaculate Heart of Mary Parish

Dear Teachers, Staff, Parents and Students of Holy Trinity School,

What an incredible gift we have been given with the opening of this new school. Our parish community has been praying for and dreaming about these schools for many years and we are thrilled to be with each of you as the doors open for the first time.

Jesus said: "Let the little children come to me, and do not be afraid, for it is to such as these that the Kingdom of Heaven belongs;" what a privilege to be able to care for and nurture the faith of these children. To the staff, may the joy of the Lord be your strength as you begin this inaugural year at Holy Trinity School. Our prayers and support are with you.

To the students and families of Holy Trinity, we look forward to meeting you! You are most welcome to our parish community. We are looking forward to the opportunity to serve your children and families, and we are committed to praying for the school's teachers, staff, students and parents. "Together we can make something beautiful for God."

Abundant Blessings,

Fr. Peter Ebidero and Immaculate Heart of Mary Parish



Greater Saskatoon Catholic Schools

Mission

At Holy Trinity Catholic School, we engage and empower students to grow in faith, learning, and service, making our world a better place.

We love because He first loved us. – John 4:19

Vision

We strive to develop lifelong learners who live their faith, and attain peace with themselves, others and our world.

The Courage to Love and Serve.

Historical Information

Greater Saskatoon Catholic Schools

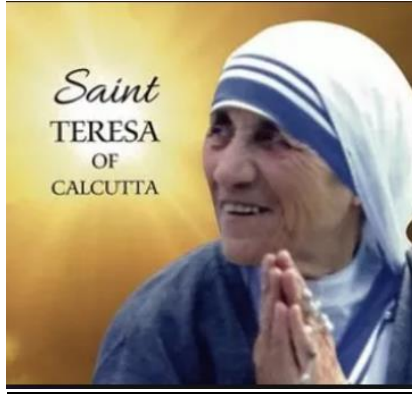
St. Paul's Roman Catholic School Division was formally established in 1911 at the request of Catholic parents who desired that their children receive a Catholic faith-based education. From a modest beginning of 69 students in the basement of St. Paul's Church, the school division now encompasses over 17,000 students in seven high schools, 43 elementary schools, two associate schools, and a high school tutorial program.

Following school amalgamations in 2006, the school division grew to include Biggar, Humboldt and communities surrounding Saskatoon. Since that time, it has maintained its legal name of St. Paul's RCSSD # 20 and has also adopted a common name of Greater Saskatoon Catholic Schools (GSCS).

Catholic school divisions were created in the cities of Martensville in 2010 and Warman in 2014. Each of these divisions then amalgamated with GSCS shortly after their formation.

Holy Trinity School

Patron Saint



Feast day: September 5
Patron of World Youth Day
Birth: 1910
Death: 1997
Beatified By: Pope John Paul II

School Prayer

Glory be to the Father,
Who loves us always.
Glory be to the Son,
Who taught us to care for those less fortunate than ourselves.
Glory be to the Holy Spirit,
Who provides us with the courage to love and serve each and every day.
Glory be to the Holy Trinity, one God in three persons,
now and forever.
Amen.

Holy Trinity Staff (2019-2020)

Administrative Office

| | |
|--------------------|-----------------------|
| Principal | Ed Brockman |
| Vice-Principal | Jennifer Meikle |
| Office Coordinator | Claire Bassingthwaite |

Teaching Staff

| | |
|----------------------------------|----------------------|
| Kindergarten | Shelley Smith |
| Kindergarten/Release | Allayna Cutts |
| Grade 1 | Robyn Knight |
| Grade 1/2 | Michelle Tomyne |
| Grade 2 | Maria Bernardo |
| Grade 2/3 | Brittany Prodahl |
| Grade 3 | Ashly Young |
| Grade 4 | Brenna Kirwan |
| Grade 5 | Amy Leniuk |
| Grade 6 | Tara Ganchar-Klassen |
| Grades 7/8 | Christian Meggs |
| LAT (Learning Assistant Teacher) | Jaylene Miller |
| Release/ Band | Amy Rybinski |

Support Staff

| | |
|--------------------------------|---------------------|
| School Counselor/Social Worker | Rick Janzen |
| EAL | Melanie Flottemesch |
| Speech | Jaimie Foster |
| Educational Assistants | Kristen Baars |
| | Pat Craddock |
| | Starla Dyck |
| | Viktoria Maurus |

Service Staff

| | |
|---------------------|-----------------|
| Head Caretaker | Scott Yaskowich |
| Assistant Caretaker | Grace Mbuekor |

General School Information

School Day Schedule

| | |
|-------------------------|------------------------------|
| 8:40 a.m. | First bell |
| 8:45 a.m. | Morning prayer/classes begin |
| 10:15 – 10:30 a.m. | Recess |
| 11:45 a.m. – 12:05 p.m. | Noon lunch recess |
| 12:05 – 12:30 p.m. | Lunch |
| 3:00 p.m. | Dismissal |
| 3:05 p.m. | Second bus loop dismissal |

Attendance

Regular attendance is necessary if a student hopes to get the best results in his/ her schoolwork. Please inform the school prior to the start of the school day if your child will be late or absent for any reason. Please use SafeArrival. Contact the school office for information. A message concerning absences or late arrivals may be left with the office at 659-7890. If no one is available to take the call, messages can be left on the 'Message Manager'.

Noon Lunch

Students are welcome to eat lunch at school, however, eating lunch at school is a privilege and students are asked to respect it, as we try to provide a safe, quiet and orderly eating environment. Students will eat lunch in their own desks in their homeroom and each child is expected to finish their lunch and clean their own area by the end of the lunch period.

We strive to provide healthy food choices within our school environment. "Nutrition is well recognized for its significance, positive impact on academic performance and students' growth and development. Good nutrition and physical activity facilitate the development of good lifestyle habits." Parents are encouraged to assist us with these initiatives by sending healthy foods to school for their children.

Holy Trinity is a 'nut-aware' school. Please refrain from sending any products that contain nuts.

Recess Breaks

Students need fresh air and are expected to go outside during recess. Exceptions, determined by staff, are made for inclement weather where there is extreme cold (i.e. colder than -25 C wind-chill) or very wet conditions. Please dress appropriately for all weather conditions. Students who cannot go outside for medical reasons should bring a note from their parent/guardian.

Newsletters

School newsletters will be sent home every month via email to every family. Our newsletter is also accessible on our school web site located at www.gscs.sk.ca/studentsandfamilies/schools/htr . Please take a moment to read the newsletters carefully for important notices, reminders and up-to-date coverage of school events. Also, watch for classroom newsletters that highlight special programs, events and projects in your child's class. Parents may choose to receive a hard copy of the newsletter. In this case, please inform the school office.

Reporting Student Progress

There are three reporting periods in Greater Saskatoon Catholic Schools. They are in the following months: November, March and June. Students set learning goals each term, collect pieces of their work for their portfolios, reflect on their work regularly, determine whether or not they are achieving their goals, and share the information with parents/ guardians and teachers at three-way conferences. This is an extremely important part of the learning process. We encourage all parents/ guardians to be actively involved.

Extra-Curricular Activities

Our primary objective is to provide each student the opportunity to participate in activities where the emphasis is on having fun, developing sportsmanship, improving physical fitness, promoting leadership and learning specific skills. Participation in interschool sports will depend on the number of students interested and the availability and expertise of staff to coach. Parents are asked to assist in transporting students to and from games /events.

School Expectations For Student Behaviour

Discipline Policy

It is our goal that all students learn to take responsibility for their behaviour and be self-disciplined. It is important for us to work together and teach this responsibility in an atmosphere of mutual respect that maintains the dignity of each child.

Guiding Principles:

It is our belief that:

- Education is essential and lifelong.
- Schools are for teaching and learning in a caring, safe, supportive environment.
- Education is a responsibility shared by students, staff, parents and community.
- Communication must be open and on-going between the school and home.
- Each individual is important and has unique academic, social, physical, emotional and spiritual needs.
- We must treat one another with dignity, respect, and fairness.
- Tolerance is developed through acceptance of differences.
- We are all responsible for ensuring emotional, spiritual and physical safety of all students and staff.

Rights and Responsibilities of School Members:

Everyone has rights and responsibilities.

- I have the **right** to a safe and secure learning environment.
- It is my **responsibility** to act in ways that show respect and caring towards myself, others and my environment.
- I have the **right** to be myself, to make appropriate choices, to express myself freely and to be heard.
- It is my **responsibility** to do my best, to support and to value other's contributions and be responsible for my choices.
- I have the **right** to participate as an active member in my community.
- It is my **responsibility** to treat others in a fair, just, and reasonable manner.
- I have the **right** to be treated fairly and with dignity.
- It is my **responsibility** to treat others as unique individuals, to listen to others and to honour differences.

Guidelines for Behaviour

Values:

- Safety
- Respect
- Responsibility

Rules

- Safety
 - Walk with care when in the school.
 - Use helping hands, never hurting hands.
- Respect
 - Treat others with kindness.
 - Use clean and positive language.
- Responsibility
 - Help keep Mother Earth clean.

Code of Conduct

Students shall meet the expectations for student behaviour and conduct while on school property or involved in school-sponsored activities. For our school to be a safe and caring place, we ask the members of Holy Trinity to observe the following:

- Abide by the established school's values and rules.
- Remain on the school grounds during school time unless going home for lunch, or have written parental consent to leave school grounds.
- Wear footwear in school at all times. Outside footwear is to be removed immediately upon entering the school, placed on the boot racks, and inside footwear worn during school hours.
- Wear hats/headwear outside only.
- Snowballs, ice balls, rocks and other dangerous items are not to be thrown.
- When students are skating, helmets are required.
- Skate boards, scooters, and bicycles etc. are modes of transportation. They are not to be used on the school grounds during school time.
- Refrain from using cell phones during the school day.
- Do not partake in any action that is not in accordance with the code of conduct as set out in the Education Act1995.

Failure to meet the expectations for student behaviour and conduct could result in the following actions:

- Problem solving, monitoring and review of school expectations; STP (Stop, Think, Plan);
- Parental involvement;
- Temporary removal of privileges;
- Temporary exclusion of student from class such as “time out” or in-school suspension;
- Out of school suspension;
- Expulsion (alternate school placement).
- Behavioural contract with student;
- Restitution;
- Alternative programming;
- Involvement of police;

All minor and major problems will be dealt with by staff on an individual basis depending on the age of the child, the number of repeat occurrences and the severity of the misbehaviour.

Communication Protocol For Parents/Guardians

If students or parents have concerns or questions about an issue at school, please follow this communication process:

- The classroom teacher is the first person to hear and address any concerns from a student or parent.
- If the issue cannot be resolved with the teacher, the Principal or Vice-Principal is to be contacted.
- If the matter remains unresolved, the parent may request a meeting with the Superintendent.

Anti-Bullying Strategy

Bullying is when a person is repeatedly targeted and treated in a way that causes emotional, physical or psychological harm.

- Students have a right to a positive and caring environment free of bullying activity.
- Students have a responsibility to report any bullying activities that happen to themselves or others.
- The school will respond as quickly as possible to reports of bullying, and will follow the processes described in School Division policy IDD when doing so.

<https://www.gscs.ca/studentsandfamilies/parentinfo/antibullying/Documents/Anti-Bullying%20Policy.pdf>

Dress Code

We believe that how we dress affects our attitude and behavior, and reflects not only our individual character, but also everyone in our school community. Students are expected to wear clothing that respects our Catholic values and is appropriate for an elementary school setting. We acknowledge that **what may be appropriate for a younger student may NOT be appropriate for an older student.**

Please use common sense and good judgment.

- Screening on all clothing should be appropriate and are not to contain the following:
 - Slogans or images that are vulgar, profane, sexually suggestive, prejudicial, sexist, or demeaning to any person or group of people.
 - Slogans or images that advertise / promote the use of alcohol, drugs or tobacco products.
- Shorts should be a reasonable length, not too short, or revealing.
- Undergarments are to remain hidden- bra straps, tank tops, underwear should not be seen.
- Midriff bearing, backless, or revealing tops are not to be worn at school.
- Hats, toques, hoods, bandanas or other types of head covering are not to be worn in the school. Exceptions may be made for religious purposes.
- Footwear is to be worn at all times. Students are to have a pair of outdoor shoes and non-marking indoor shoes.

The School Division Dress Policy is available on the Division website.
<https://www.gscs.ca/about/policies/Documents/IDBB.pdf#search=dress>

Religious Instruction

At Holy Trinity School, one of our goals is to put on the ‘Mind of Christ’. To achieve this goal, students receive Religious instruction weekly. All students will attend Catholic celebrations and those students who are baptized Catholic will participate in the Sacraments, mainly the Eucharist and Reconciliation. Students are also given the opportunity to pray daily, and to actively participate in seasonal liturgical celebrations like Advent and Lent.

Parents and guardians are always invited and welcome to celebrate with the school whenever mass or liturgies are scheduled. We will keep you

informed of these dates through the school newsletter. It is important to gather and pray together as a school community.

Family Life Instruction

The Family Life Program, FULLY ALIVE, was implemented in 1994 for all students from grades one to eight. It is approved by the Bishops of Canada. Parents may receive a family book upon request, which can be used to complement the program at home.

Field Trips

Field trips are an experiential method of learning and are used to extend and enhance learning or complement the physical education program, therefore all students are expected to participate. Parents/ guardians are always invited to help with field trips. You will always be informed about excursions and will have to complete a permission slip for your child to participate.

Milk Program

Students can purchase white or chocolate milk starting at 12:05 daily at a cost of \$1.00 each. Milk cards are available for purchase at the office. Milk cards are sold for \$20 for 22 milks.

Student Possessions

Parents please make sure that your children's supplies, equipment and clothing are clearly labeled. This will help cut down the amount of lost and found items. **Also, students bringing valuable items to school do so at their own risk, as the school does not carry insurance for those items. (i.e. I-Pods, I-pads, Cell Phones etc.)**

Medication Policy

If your child requires medication to be administered by the school, please come to the school for further information. There are special policies which govern the administration of medications. We require parental and medical authorization for prescription medications. We are not allowed to administer any non-prescription medications such as Tylenol, Advil, etc.

Student and Staff Allergies

We have many students and staff members with minor to severe or life-threatening allergies. Please make us aware of any accommodations that are necessary for your child.

Forms are provided at the beginning of the school year for parents to fill out regarding the allergy being dealt with. In order to protect our students and staff, we ask you to cooperate with the following requests:

❖ Nut Aware

We are a nut-aware school. Please do not send any food with your child that contain nuts of any kind.

❖ Scent Aware

We are a scent-aware school. Strong chemical scents can trigger severe allergic reactions for some people. Please refrain from wearing products with a strong fragrance or bringing products to school that have a strong fragrance.

❖ Pets

There may be staff or students at the school who are allergic to certain pets. Please make arrangements with your child's teacher before bringing your pet to school.

Communicable Diseases

Communicable diseases can spread rapidly through a classroom. To control the spread of these diseases, children who have a fever, diarrhea, or rashes should not attend school until they are well and/or have been treated by a doctor. Children who have been in contact with a communicable disease should be kept home at the first sign of illness. Children with the following should be treated before returning to school: Lice, Scabies, Ringworm, Impetigo, Strep Throat, Scarlet Fever, and Eye Infections.

School Counselor/ Social Worker

Counselling services are available to all students. If teachers recognize the need to refer a student, we will contact the parents before continuing with this service. As well, parents may request counseling for their children, and students may refer themselves.

Student Bussing and Transportation

All students who live in the Warman catchment area, and outside the Traditions neighbourhood, will qualify for bussing, which is being provided by Prairie Spirit School Division. Bussing request forms are available at the office.

The Hotline number for delays and cancellations is: 306-683-2805

Website: <https://www.spiritsd.ca/buses/>

Kindergarten Registration and Procedures

Registration for the Kindergarten program begins in January of each year. Your child is eligible for registration for the 2020-2021 school year if he or she turns five by December 31, 2020. Registration can be completed by stopping at the school office or going to our website. Proof of birth for all and a Baptismal certificate for Catholic children need to be provided at the time of registration. Non-Catholic students are welcome to register.