

### 3 Governance Process

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#### 3.1 Board of Education Job Description

##### Policy

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The Board of Education will define in Board Priorities and Goals and its Educational Commitments to the achievement of the Mission of the school division. It will delegate performance on these matters to the Director of Education. It will define in executive limitations policies those conditions it considers unacceptable.

Accordingly, to distinguish the board's own unique work from the work of its staff, the board will concentrate its efforts on the following:

1. Linkage with electors and the community including but not limited to parents, Catholic School Community Councils, the Diocese, the Eparchy, parishes and the broader community.
2. Governing policies addressing:
  - a) Board Priorities and Goals: As expressed in the Mission Statement, Educational Commitment, Distinctiveness, Vision and Virtues.
  - b) Executive Limitations: The prudence and ethics boundaries within which all executive activity and decisions must take place.
  - c) Governance Process: The way in which the board conceives, conducts and monitors its work.
  - d) Board-Staff Relationship: Delegation of authority and accountability to the director of education with appropriate monitoring processes.

##### Board Approved

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November 13, 1996

##### Amended

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April 28, 2008  
June 21, 2010  
June 13, 2011