

Mother Teresa Catholic School Community Council (MTCSCC)
Monday, November 21st, 2022 7:00pm – School Library
MINUTES

In Attendance: Mr. Fradette, Mr. Rock, Rachelle Phenix, Juanita Theriault, Jena Boyko, Crystal Bernier, Michelle Hinz, Amanda Day, Koreena Farr, Jolene Morris, Lori Sander, Krista Dennis

Regrets: Linnea Spiess, Crystal Nataraj, Danielle Daigneau, Mehwish Sehgal, David Sumner

1. **Call to Order:** 7:02pm
2. **Prayer and Introductions:** Mr. Fradette. Introductions by Krista.
3. **Approval of Agenda:**
 - a. **MOTION** to approve agenda: Crystal
 - b. **SECONDED** by: Rachelle
4. **Adopt Minutes from October 17, 2022**
 - a. **MOTION** to approve minutes: Juanita
 - b. **SECONDED** by: Koreena
5. **Administrators Report:** Mr. Fradette, *with additional notes from meeting*

CSCC Meeting- Nov. 21st, 2022- Principal's Report

1. **School Lockdown Practices:**
 - We will be having a School Lockdown Practice w/ SPS on Wed., Nov. 23rd at 10:45am and a Perimeter Lockdown Practice on Wed., Nov. 30th at 2:30pm
2. **Edsby:**
 - Any glitches, hiccups, etc. that arise please let Courtney or me know so that we can resolve them. *Courtney is very good at navigating problems!*
3. **Our School Grades 4 to 8 Student Perception Survey:**
 - Students in grades 4 to 8 just completed a student perception survey as part of a survey administered throughout the whole division and province. It is a good way to capture perceptions of students in a variety of areas such as feelings of belonging, conflict, bullying, support, screen time, physical activity. We will share highlight data in a future meeting (December or January)
4. **Scholastic Book Fair & Library Support:**
 - Is the book fair an option for March 3 Way Conferences? Our TL, Tanis, was wondering if the proceeds would again support the library? *Koreena and Amanda will coordinate this for the next 3-way conference.*
 - *Information about Polar Bear Club distributed to parents via Edsby.*
5. **VTTRA & Fair Notice:**
 - [Fair Notice to Parents Oct 2022.pdf](#)

- *Fair Notice of Student Violence Threat/Risk Assessment distributed to council. At times if something more serious is said or done at the school, this addresses the protocol that is in place.*

6. **Christmas Concert Rotation:**

- We will be hosting a concert performance for grades 1-4 on Thursday, December 14th at The Cathedral of the Holy Family at 7:00pm. The concert will include each classroom singing an Advent/Christmas song for a period of ~4 minutes with a finale at the end including all grade 1-4 classrooms. During each transition we will have students in grade 4 narrate the story of Jesus' birth with a few students in character visually representing the story (like a Reader's Theatre). There will not be a play in between performances.
- Moving forward, we are looking at a possible rotation from year to year where we will not host a concert each year. We are looking at a 3 year rotation which would include a performance/concert-style event, a family liturgy and reception, and an Advent family engagement Advent night.
- The rationale for needing to consider a rotation is as follows:
 - We have one teacher left with the ability to accompany a performance (an unfortunate reality in many schools now)
 - Too much for one music teacher to prepare for each year, coupled with school Advent liturgies, and K of C Festivals. *K of C Festival is back on this year.*
 - Our school population will continue to decline for some time, limiting the number of classrooms and students to participate, as well as the number of staff to organize, plan, and carry out an event like this.
 - Different activities serve different purposes- performance, liturgy, family engagement
 - 2 of the 3 activities are open to all interested families, not just primary families
- Feedback. *(The decision has been made for this year, but are looking for feedback for planning future years.)*
 - *Koreena suggests that some families would be upset to not have a concert. This is appreciated, particularly by parents with children in the youngest years.*
 - *Amanda suggested that whatever the staff have time for is fine.*
 - *Rachelle suggested that she is aware that other schools do this type of rotation.*
 - *Will do Advent liturgies as a school every week regardless.*
 - *There will always be something. Doing nothing is not an option, but it just might not involve music per se.*
 - *Rachelle suggested that something that includes all children in the school might be nice (K-8).*

7. **Parent Contact Lists**

- I had a request from a room parent to access contact information for the class. Due to privacy, we can't share parent info with other parents. We need a way to gather that information so it doesn't come from the school.
- *Darren has talked to a few room parents, and the approach those parents have used was to distribute a paper letter home with the children in the classroom,, with information to contact the room parent directly (room parent contact info provided). This completely bypasses the school and is probably preferred by the division.*

- *Rachelle is wondering if it might be possible for the teacher to distribute an email to the class as well, in case the paper is lost. Juanita has used this approach as the room parent for one class.*
- *Krista has the list with the contact info for all room parents. Perhaps this could be used to come up with a letter for each class. But would room parents be okay with that? They would also have to provide consent. Perhaps Darren or Courtney can send something out to the room parents to get consent from them to use this approach (to release their contact info to the class). Perhaps parents need a reminder to Bcc families as well.*
- *Rachelle suggested there is some urgency to this, because Christmas is approaching quickly.*

13. Questions.

- *The school will be conducting a non-perishable food drive, to collect food for the Cathedral. All food collected will go to the K of C, who will distribute the food to the Salvation Army and other parishes and/or schools who are aware of families in need.*
 - *In the past have had angels on a Christmas tree to collect donated gifts. This is being done by the Cathedral this year, and the school will not be doing one this year.*
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2. Liaison Reports

- Community Association:** Nothing to report.
- Preschool:** Michelle said that one child in the 3-year-old class had to leave, which only left 5 students. This was no longer feasible, so will be combining 2 classes starting next month. Registration for next year will be opening some time in February, and planning to open registration for 3 classes.

3. New/Other Business

- Room parents/Teacher Profiles:** In the past teachers have completed a form (wish list) with information about preferences, to give ideas for gifts. This form has been distributed to teachers, and most of the completed forms have been returned to Courtney and she has them available.
- Staff/support staff Christmas gifts:** Typically provide gift cards or a small gift to the support staff (because teachers receive a gift from their class). In total, there are 13 support staff. Lori and Krista can organize this.
 - MOTION by Lori** to spend up to \$500 for Christmas gift cards for support staff.
 - SECONDED by:** Koreena.
 - VOTE:** All in favour. Motion carried.
- Christmas Tree:** Typically council decorates a Christmas tree at the front of the school. Would anybody be available to help decorate on Dec 2? Jolene has volunteered. Lori will distribute an email to council. There is also a Healthy Hunger that day, so perhaps can coordinate around this.

4. Next Meeting: Monday, December 19, 2022 (possible Christmas social?)

5. Adjournment: 7:51pm