

**Friends of Mother Teresa Catholic School (FOMTCS)**  
**Monday, November 21<sup>st</sup>, 2022 7:00 pm – School Library**  
**MINUTES**

**In Attendance:** Mr. Fradette, Mr. Rock, Rachelle Phenix, Juanita Theriault, Jena Boyko, Crystal Bernier, Michelle Hinz, Amanda Day, Koreena Farr, Jolene Morris, Lori Sander, Krista Dennis

**Regrets:** Linnea Spiess, Crystal Nataraj, Danielle Daigneau, Mehwish Sehgal, David Sumner

1. **Call to Order:** 7:51pm
2. **Approval of Agenda:**
  - a. **MOTION** to approve agenda: Juanita
  - b. **SECONDED** by: Lori
3. **Adopt Minutes from Oct 17, 2022**
  - a. **MOTION** to approve minutes: Crystal
  - b. **SECONDED** by: Lori
4. **Executive Reports**
  - a. **Chair/Co-chair:** N/A
  - b. **Treasurer:** There is no report at this time, but there have been a lot of funds in and out. We still owe money for to the company that provided the coupon books. Lori deposited a cheque from Healthy Hunger from May which was somehow missed. There were also \$3000 in cash deposited from the concession. There will also be funds from the clothing sale as well, but uncertain what these are right now.
  - c. **Secretary:** N/A
5. **Old/New Business:**
  - a. **Playground Committee Update:**
    - October 28 met with PlayWorks and the City, and it went really well. Did a projection of where it will be on the grounds, and they don't think there will be any problems with the placement of the new structures. Moving ahead with letting the city know with where we're at (our progress).
    - We're supposed to be voting on options 1, 2 or 3.
      - Unfortunately when it comes to storage, PlayWorks is no longer available to offer us storage. And Rachelle has been unable to find a storage option through the school community yet at this point. There are 2 pallets of approximately 16x4x8 feet weighing 4000 pounds. Also need a standard forklift that can lift 5000 pounds. It can stay outside covered by a tarp. But it would have to be protected from vandalism or theft. This will also require insurance, which Krista is looking in to.

- Estimating \$16,300 in raised funds for the coming year. With this projection, it would put us at \$87,000. This puts us at \$9000 short of what we need.
- Rachelle also reached out to try to find a materials and service coordinator. So far haven't heard back from anybody that is willing to take this on. This also makes option 2 more difficult.
  - Option 1: Equipment only without surfacing is \$57,000 (tax is not included). Would need storage and insurance. (Delivery of equipment takes around 26 weeks now, because of Covid). To order, we have to order by mid-December.
  - Option 2: Gifts in kind and a service coordinator, total \$69,000. This assumes that we would be installing in the spring. This would mean that we would have to guarantee \$27,000 gifts in kind by the spring.
  - Option 3: Fundraise for all equipment and full site install. Total is \$121,000. For every year that we push back, equipment costs will go up around \$3000.
- Could possibly use a stepped approach, and order the equipment and store it. And continue to fundraise for the installation at a later date.
- Right now we have just enough money for ordering the equipment. But unsure what the cost would be to store and for insurance. We might end up storing this equipment for 2 more years potentially.
- Right now we have \$64,000, but \$37,000 of that is from the slush fund, and \$6000 of that is from the city. In 4 years we have raised \$21,000 and we still have to raise about \$50,000 (to cover all costs).
- Jolene suggests that it would be very challenging to get somebody to take on the materials and service coordinator role, as this would essentially be a fulltime job.
- Rachelle suggested should probably wait one year to see what we can fundraise, and could take one swing off the order to make up for the increase in cost in the playground equipment. This should be deferred for one year.
- Seb suggested that teachers are concerned about losing the hot lunch money for field trips, and the funds from these sales should probably go back to the classroom again after this school year.
- Juanita agrees that it is too soon to make a commitment to this in the next month. There is too much that has to come together to make this happen.
- Lori suggests that we are better able to fundraise now than previous, now that we can do the bingo fundraiser again etc. We can continue to fundraise and will hopefully be more successful than the past 2 years.

**b. Clothing Sale:**

- Tabled for next meeting.

**c. Hot Lunches:**

- Lori says the Healthy Hunger fundraiser has been going fairly well. With all the inventory we have, Lori will also run some hot dog fundraisers in the future.

- Thank-you to the Hope Club for their help with this! We'll plan to do something to recognize them or reward them in the future.

**d. Coupon Book:**

- Total profits were just over \$500. Sales were quite a bit lower than last year, but it takes very little work.

**e. Movie Night:**

- The movie night is this Friday, we're looking for volunteers. Koreena will give the movie to Seb, for him to set-up for Friday.
- There will not be a 50/50, because only adults can buy tickets. Will not get a lottery license for this.

**f. Gift Card Fundraiser:**

- FundScripts fundraiser is underway and closes this Friday. Will buy gift cards for support staff from this.

**g. Winter Carnival:**

- Koreena found a company that does it, and they are fully insured. But will not be able to do it for this year because they are fully booked! We'll reconsider for next year.

**h. Bingo date:**

- Tabled for next meeting.

**i. Other business:**

- There is an assembly coming up in December. Can give away some of the custom ordered key chains through a draw. Can perhaps do a random draw from all the kids in the school – do one from each house league team, with one from French and one from English? Each house has 2 key chains to give away – so perhaps they can choose the member that has the most spirit at the next assembly? Seb will organize this.
- The Candy Cane sale will also happen.
- Juanita asks if the patrollers need the money now that was approved at the last meeting. We'll write them a cheque at some point.

**6. Next Meeting: Monday, December 19<sup>th</sup>, 2022 7:00 pm**

**7. Adjournment: 8:55 pm**