

Friends of Mother Teresa Catholic School (FOMTCS)
Monday, October 17th, 2022 7:00 pm – School Library
MINUTES

In Attendance: Mr. Fradette, Koreena Farr, Rachelle Phenix, Jolene Morris, Mehwish Sehgal, Lori Sander, Juanita Theriault, Krista Dennis, Jena Boyko, Crystal Bernier, David Sumner, Michelle Hinz, Danielle Daigneau

Regrets: Mr. Rock, Linnea Spiess, Amanda Day, Crystal Nataraj

1. Call to Order: 7:50pm

2. Approval of Agenda:

- a. **MOTION** to approve agenda: Lori
- b. **SECONDED** by: Juanita

3. Adopt Minutes from June 22, 2022 AGM

- a. **MOTION** to approve minutes: Lori
- b. **SECONDED** by: Crystal

4. Nomination and Declaration of FOMTCS Treasurer:

- Thank-you to Celise for all her work the past year. Welcome to Juanita Thierault!
- **MOTION by** Krista to nominate Juanita Thierault as the Treasurer for a 2-year term.
- **SECONDED by:** Lori
- **VOTE:** All in favour. Motion carried.

5. Executive Reports

a. **Chair/Co-chair:** N/A

b. **Treasurer:**

- Not a lot to report, and there is no Treasurer's Report for this month. \$440.50 collected from the hot lunch. From the concession at the BBQ, currently running a deficit (will have to decide how this should be reported in the financial reports) – but we have a lot of leftover food that we will sell during future events. Well attended but didn't look like there were as many families in the gym as in past years. Hoping to host this event earlier in the school year next year. We were able to rent a BBQ at no cost, and this worked well. Perhaps for some of the weeks without a hot lunch we can have pop & chip sales. Can also have hot lunches with hot dogs and hamburgers that we have leftover. Google Forms are an effective way to order, and this minimizes the chaos. This system has been successful with the candy cane order. Will coordinate with Danielle and the Hope Club. There are some reimbursements for Lori and Jolene.

- c. **Secretary:** Distributed a member's sign-up form via email for new members to complete.

6. Old/New Business:

a. Playground Committee Update:

- Will have an onsite visit with the city and the rep from the company tomorrow to look at the site and talk about configuration.
- Rachelle is also in discussion with somebody from PlayWorks to come up with a plan to cover costs. They are going to itemize all items that are required.
- Options for us to consider:
 1. \$121,000 for the entire playground to be completed by the company. Realistically probably could not build until 2025.
 2. \$77,000 if incorporate gifts in kind for services and materials, and volunteers. There would be a certified site prep person overseeing the volunteers. They will provide a detailed list of what we require. We would be responsible to get insurance to cover the volunteers.
 3. Build in 2024, hybrid of volunteers and gifts in kind, but also raising more money.
 - Alternatively, \$70,000 to order the equipment and store it. There would be storage costs in addition to this, unless we have the ability to store the equipment ourselves. Can ask the dimensions to see if we have the ability to do this within our council.
- Anticipating a 10% increase in cost if we wait one year, because equipment costs are increasing.
- We would have to provide 50% when the order is placed. This would have to be at the end of November or early December. The other 50% is when the materials arrive (would take around 12 weeks to arrive) – but this is negotiable.
- Rachelle is willing to continue as project lead, but we would need a service and materials coordinator. They would be responsible for getting everything on that list.
- Lori, Jolene and Danielle have contacts that could offer services and/or material. Rachelle will send them the lists. Rachelle is hoping that room parents could distribute this list to the whole school.
- Rachelle is wondering if we have enough funds available to cover the 50% deposit when the equipment is ordered. Probably have about \$58,000 cash on hand. Perhaps Juanita and Krista can look at historical numbers to see what we might expect to raise in the next few months.
- Krista will get some quotes for insurance.
- Will have to make a final decision at our next meeting of which plan we wish to pursue, because we would have to order the equipment very soon after if we are moving ahead. We are probably very close with the \$4000 discount they are giving us now to order, removing the surfacing costs, and the \$7000 charge for the supervisor – and if we just order the equipment (assuming we could find free storage).

b. Clothing Sale:

- Not sure how many orders have been placed – no updates from Stormy Marketing yet at this point. Will have 8 custom key chains available to give away for school spirit. Koreena suggested that could have a school drawing contest, and this design could maybe be put on a shirt that is sold. Krista can inquire whether this is an option through Stormy Marketing.

c. Hot Lunches:

- There is a Sign-up Genius for the next hot lunch. Rachelle suggests that perhaps should send paper home to provide info about ordering. Krista suggests that we could maybe send a package of papers home to families, also including information pertaining to the playground. The Hope Club is very enthusiastic and willing to help.

d. Coupon Book:

- Will run from Oct 19th to Nov 4th. Can use the same FOMTCS account for e-transfer.

e. Movie Night:

- There is no school on Nov 11 and 18. Wondering if either Nov 4 or 25 would be an option for a movie night. Perhaps Nov 25 would be a good option. Koreena has a digital copy of the new Minions Movie. And Krista will check with Courtney to make sure that the gym is available.

f. Gift Card Fundraiser:

- Will have them available for order from Nov 7 to 25. The returns for FundScripts are the same as Avgen, but it is much easier because they do all the work for you (sorting orders etc.). Agreed that okay to use FundScripts.

g. Other business:

- Koreena will create a new FOMTCS Facebook group. Make sure it is public so that it is accessible to families without Facebook. It might be a good idea to have an Instagram account as well. We could promote fundraisers this way.
- **MOTION by** Lori to provide \$300 for Safety Patrollers.
- **SECONDED by** Koreena
- **VOTE:** All in favour.
- **MOTION by** Lori to provide \$360 to the school for the Foundation grant.
- **SECONDED by** Koreena
- **VOTE:** All in favour.
 - Do we have the ability to host a book fair for the 3-way conferences? Koreena will inquire.

- Koreena is wondering if there is an interest in hosting a winter carnival. Could perhaps partner with the community association. Koreena will look in to the availability for a horse drawn carriage for the end of January or early February, and see what this would cost.

7. Next Meeting: Monday, November 21st, 2022 7:00 pm

8. Adjournment: 9:10pm